

FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
February 4, 2016
6:30 P.M.
MINUTES

MEETING CALL TO ORDER – Mayor Griffin called the February 4, 2016 meeting of the Floyd Town Council to order.

ROLL CALL –Vice-Mayor Turner, Councilman LeMay, Councilwoman Bingham, Mayor Griffin, Town Attorney Shortt, Town Manager Cox, and Town Clerk Mandzak were present. Councilman Patton was absent.

CITIZENS COMMENT PERIOD-

None.

Mayor Griffin informs the Council that Town Manager Cox and himself met with Sherriff Brian Craig and invited him to come to the meeting. Sheriff Craig informs Council that the officers do business checks and that they are in the process of trying to come up with a “business check card” so that the officers can leave them at the businesses when they are there showing the date and approximate time that they were there. Sheriff Craig states that there have been some break-ins at the Station; Investigator Turner was the lead investigator and there are charges pending for this matter. Sheriff Craig states that charges that have been placed on juveniles for the spray painting vandalism that occurred at the restrooms, the stage in the park, Dogtown, Angels in the Attic, and the old vet clinic. Sheriff Craig states that charges have been placed on a juvenile and an adult for the vandalism to the factory building behind Food Lion. Sheriff Craig states that he is still concerned about the traffic on Friday nights in Town and asks if maybe everyone could have a meeting with VDOT concerning this issue. Sheriff Craig states that he is concerned about the pedestrians and the drivers. Sheriff Craig states that the Sheriff’s office is in the process of revamping their reporting system, they are working on stream lining the system to help insure that they have accurate stats on things that happen in Town. Sheriff Craig states that he hopes to come back to future meetings so that he can answer any questions the Council may have and so that he can inform the Council of things happening in Town. Mayor Griffin states that he thinks that the need to have a meeting with VDOT concerning the traffic issue to find out exactly what they can and can’t do. Sheriff Craig states that it is vital to look at everyone’s safety and that the Sheriff’s office gets complaints from both pedestrians and drivers. Sheriff Craig states that they have tried very hard to have an officer present on Friday nights. Sheriff Craig states that VDOT needs to come to Town on a busy night in the summer to see how much of a problem it really is. Vice-Mayor Turner states that Paul Brown from VDOT said that VDOT would come unannounced to observe the situation. Town Manager Cox states that she followed up with Paul Brown and Will Dotson from VDOT and that she hasn’t heard back from them. Sheriff Craig states that he worries about waiting until May or June to work on the problem. Vice-Mayor Turner suggests that they ask for someone with more authority to come to and meet with the Council and Sheriff Craig. Councilwoman Bingham states that the Planning Commission is working on the Noise Ordinance for the Town and asks Sheriff Craig if the Sheriff’s department would help the Council once the Ordinance is in place; Sheriff Craig states that they would be willing to look at it and that the only issue he would see would be in enforcing the Ordinance but that he would definitely take a look at it and see what the Sheriff’s department could do.

CONSENT CALENDAR-

January 7th, January 21st and January 27th minutes- Vice-Mayor Turner makes a motion, seconded by Councilman LeMay, to approve the minutes for January 7th and January 21st and January 27th with the clarification made to the statement made by Vice-Mayor Turner in the January 21st minutes in the second paragraph on page 6, adding in his comment about the yearly donations given out.

Councilman Patton—absent
Vice-Mayor Turner —aye
Councilman LeMay—aye
Councilwoman Bingham —aye
Mayor Griffin-aye

ITEMS FOR DISCUSSION

- A.** Appointment of Planning Commission member-Town Manager Cox states that the Planning Commission met on January 27th and is recommending to the Town Council that Paul Faulkner be appointed to the Planning Commission. Vice-Mayor Turner asks who is resigning from the Planning Commission; Town Manager Cox states that Larry Williams resigned. Town Manager Cox states that Larry Williams' term ends in 2017 and asks Council if Paul Faulkner would start a new term or finish out Larry Williams' term; Councilwoman Bingham and Attorney Shortt state that Mr. Faulkner would finish out Mr. Williams' term.
Vice-Mayor Turner makes a motion, seconded by Councilwoman Bingham to appoint Paul Faulkner to the Planning Commission for the remainder of Larry Williams' term ending in 2017.

TOWN MANAGER'S REPORT

Town Manager Cox states that Mayor Griffin's appointment to the PSA Board expired in December. Vice-Mayor Turner makes a motion, seconded by Councilwoman Patton, to reappoint Mayor Griffin to the PSA Board.

Councilman Patton—absent
Vice-Mayor Turner —aye
Councilman LeMay—aye
Councilwoman Bingham —aye
Mayor Griffin-abstain

Mayor Griffin states that the Town has two appointments to the Rec Board one being Doug Thompson and that he would like to reach out to Mr. Thompson about being on the board and not being in the Town limits. Mayor Griffin states that if someone within the Town expressed interest on being on the board they couldn't tell them no. Mayor Griffin states that he does not think that Mr. Thompson would have any problem staying on the board for another district.

Town Manager Cox informs Council that she received an email from Kevin Byrd with the New River Valley Regional Commission, the Commission is asking if any localities has a technical assistance project that they may need help with within the next fiscal year. Town Manager Cox explains that a technical assistance project may be anything such as comprehensive planning, policy updates, community or sub-area planning, park master plans of storm water, solid waste management plans, etc. The NRVRC is requesting that these requests be turned in by March 18th. Town Manager Cox states that there is money paid in by localities that is matched by an Appalachian Regional Commission grant. Town Manager Cox asks the Council to think of possible projects and let her know. Vice-Mayor Turner asks

what the project was that Councilman Patton suggested getting Kevin Byrd's assistance on; Town Manager Cox states that it was the Town Hall improvements and that she has spoken to Mr. Byrd about the improvements and Mr. Byrd informed her that if the Town went with any architectural work that the work would have to be put out for bid because it was considered a professional service.

Town Manager Cox states that Pat Sharkey sent an email concerning her project that she is working on with Paul Lacoste; they have been working with a magazine writer from Life Outside magazine who is writing a story to help promote the Tour de Floyd. Ms. Sharkey is working on promoting the event for the Town and is trying to get discounts with restaurants or lodging to help promote to people to stay overnight and not just come to Floyd for the day.

Town Manager Cox states that she met with a representative from VML concerning Risk Management Guideline Assessment and that she was told that currently the Town was at 70% and that if the Town could get to 100% the Town would get a discount on the liability insurance, workers comp., property insurance. Town Manager Cox states that in order to help our score additions to the employee handbook would need to be done; a return to work program and a vehicle use policy would need to be added. Town Manager Cox provides examples for the Council to consider. Vice-Mayor Turner states that maybe the NRVRC could help update the personnel policy. Town Manager Cox states that she is working on it and hopes to have it for the Council's review at the next meeting. Council reviews the handouts provided and discusses possible changes to the current policy.

Town Manager Cox states that in the past she has sent out letters concerning donation allocations and asks Council if they would like for her to continue to send out or if they would like to review the policy first. Council discusses the policy and informs Town Manager Cox that she can go ahead send out the donation allocation letters.

Town Manager Cox reminds Council that the annual dinner is Monday, February 8th at 6:30 p.m.

OTHER

Mayor Griffin informs Council that Shortt Excavating was hired to remove the snow from the sidewalks in Town and that the cost was around \$14,000. Vice-Mayor Turner suggests that in the future to call property owners and request that their vehicle be moved off the street so that it will be easier for the snow to be removed. Town Manager Cox states that she had one call concerning someone falling on the slick sidewalk and that she has reported the incident to VML.

Town Manager Cox asks Council if they would like to start budget in March or April; Mayor Griffin states that they should start in March.

Town Attorney Shortt states that the judgment against Charles Parker is final and asks what the Council what they would like to do to try and collect on it and he explains that their options are garnishment, debtors interrogatory, or to register the judgement with the Circuit Court. Town Attorney Shortt states that he will register with the Circuit Court and that Council can think about what further action they would like to take. Town Attorney Shortt also states that someone could speak to Mr. Parker and ask him if he would like to settle the debt. Council discusses their options and will revisit this subject.

Town Manager Cox informs Council that the street sweeper was purchased for \$5,300 and has been picked up.

Mayor Griffin informs Council that he and Vice-Mayor Turner met with Jane Cundiff from the Partnership for Floyd and asked her to prioritize the list of items that they would like done in the park and present these ideas at the next Council meeting.

Councilman LeMay makes a motion, seconded by Vice-Mayor Turner, and unanimously carried, to adjourn to February 18, 2016 at 6:30 pm.

William R. Griffin, Mayor

Chrissy Mandzak, Clerk