

FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
March 17, 2016
6:30 P.M.
MINUTES

MEETING CALL TO ORDER – Mayor Griffin called the March 17, 2016 meeting of the Floyd Town Council to order.

ROLL CALL – Councilman Patton, Vice-Mayor Turner, Councilman LeMay, Councilwoman Bingham, Mayor Griffin, Town Attorney Shortt, Town Manager Cox, and Town Clerk Mandzak were present.

CITIZENS COMMENT PERIOD-

None.

PRESENTATIONS-

- A. Town Jubilee-Mr. Dylan Locke-**Mr. Locke reviews the handout provided in regards to the Town of Floyd music and movies in the park for 2016 (please see attached). Mr. Locke states that the proposal basically highlights doing a weekly, weekday events so that the events would be consistently happening. Mr. Locke states that he thinks that they should hold the events on a weekday and not just have music but to possibly have movies. Mr. Locke states that he thinks the all day events that have been done in the past were too long. Councilman Patton asks how recent of a movie they can anticipate viewing; Mr. Locke states that the movies wouldn't be as recent as everyone would like but he will research the subject further. Councilman Patton thinks that the newness of the movie would help determine how attractive it would be for people to come. Mr. Locke states that they would have face painting and other activities for the children to go along with the movies. Councilman LeMay asks Mr. Locke if he could get a list of possible movies; Mr. Locke states that he could. Mayor Griffin states that the park could be a good venue to consolidate efforts with other businesses and share some costs. Kamala Bauers from the Hotel Floyd states that she doesn't think they could collaborate this year because they have already lined everything up but that next year might be a possibility. Mr. Locke states that he spoke with Anga Miller and that he has found that Thursdays may be problematic. Mayor Griffin states that it is important to coordinate with the other businesses so that events aren't overlapping. Ms. Bauers states that she would love to partner with someone else because it is very expensive. Mayor Griffin states that maybe the thing to do would be to start with the end of the proposed schedule and work back because maybe people aren't booked out that far yet and there may be opportunities to partner there which may shorten the season this year because of full schedules but work towards more collaboration on next year's events. Mr. Locke states that his proposal can be condensed and they could hold events every other week instead of every week. Mr. Locke states that he thinks that the weekends are busy and that he thinks that for Floyd events held during the week would be better. Councilman LeMay asks if Mr. Locke has the projector and screen for the movies; Mr. Locke states that the equipment would be rented. Mayor Griffin states that corporate sponsors are also a possibility. Councilman Patton asks how much money was spent on last year's events for the Town; Town Manager Cox states that there was \$15,000 allocated but that the full amount has not been used. Councilman Patton states that the proposal almost doubles last year's budget and he wouldn't like to do that at one time. Mr. Locke states that he wouldn't like to double the budget at this time and that the proposal just outlines what the events could cost within the next two to three

years. Councilman Patton asks how much Heather Krantz was paid for handling Town events in the past; Mayor Griffin states that she was \$1,500 to \$2,000 in the past. Councilman Patton states that was a bargain but that jumping to \$5,000 is a lot and he doesn't see how they can justify it. Mayor Griffin states that instead of three events it would be twelve to thirteen events. Mr. Locke states that he agrees with Councilman Patton and that this proposal is what it could be in two or three years. Mayor Griffin states that by partnering with the promoter it takes away some of the promoters risk. Mr. Locke states that they could possibly have events on weekend nights too if it benefits someone that they are partnering with. Mayor Griffin asks Mr. Locke how soon he needs to know what they want to do so that he could get started; Mr. Locke states that he would like to know as soon as possible. Councilwoman Bingham states that they do a wonderful job and that she doesn't think that \$5,000 is too much for the amount of work that they do. Council will discuss this subject further later in the meeting and Town Manager Cox will notify Mr. Locke what their decision is.

- B. Partnership for Floyd-Ms. Jane Cundiff-** Ms. Jane Cundiff from Partnership for Floyd reviews the handout previously provided in regards to the projects at Lineberry Park (please see the attached). Mr. Maslaney provides Council with three different pictures for the proposed tractor project for the park (please see attached). Mr. Maslaney states that if they go forward with the tractor project they will have to put down approximately 12 inches of mulch so that it meets safety standards. Mr. Maslaney requests that Council review these pictures and give him guidance on what size of a tractor they might want. Councilwoman Bingham asks Mr. Maslaney if there are other types of playground equipment available like swings, etc.; Mr. Maslaney states that there are many different types of equipment available but that swings are becoming obsolete due to the safety issues. Mr. Maslaney states that they decided to go with a tractor to stay within the farm theme because it suits Floyd. Mr. Maslaney states that the area where the tractor would go would need to be excavated. Councilman Patton states that he would not like to duplicate equipment that is already in place in Floyd. Councilman Patton states that Doug Thompson's shop class may be able to help with building the tractor. Councilman Patton asks Councilman LeMay and Councilwoman Bingham if they visited the sight and if they think there is enough space for the tractor; Councilman LeMay and Councilwoman Bingham state that there is enough space. Ms. Cundiff states that they would like to get started on the tractor right away and that it would tie into the exercise area. Ms. Cundiff states that she has spoken to Morgan Grimm who is in charge of Project Floyd, which is happening on the same day as the Earth Day event, and Ms. Grimm told her that she has volunteers available if the partnership needed them. Barbara Gillespie states that she measured the proposed spaces and the walking trail is approximately 1,000 feet all the way around the park. Ms. Gillespie states that the proposed spaces create a sense of space but they also solves problems, there is a drainage ditch where people park and there is no clear way to cross it and she states that while they are building a tractor they could build a small bridge. Ms. Gillespie states that they picked out a space for the Christmas tree that would block the propane tank behind Dogtown and still be seen really nicely as you approach the park, driving or walking. Mayor Griffin suggests appointing a couple of people from Council to meet with Ms. Cundiff and report back to the Council to help make the Council meetings a little more productive. Councilman Patton states that if it will help speed up the process that he thinks it is a good idea. Councilman Patton states that he like the idea of having a trail around the park and that it would attract a lot of people to the park. Ms. Cundiff states that she met with Jon Beegle and that he said the cheapest way to do the trail would be to put down the landscaping cloth and then gravel and that it would be

very permeable. Councilwoman Bingham states that replacing the gravel every year would be a big expense. Councilman LeMay states that he thinks the lighting should be decided first because you will have to bury wiring underground. Ms. Cundiff states that the proposed lighting would be at the front of the park and not throughout the whole park. Vice-Mayor Turner states that the only problem with appointing two people to a committee would be that all of the Council members do not have the same opinions. Councilwoman Bingham states since the article came out in the paper about opening the park would be opened up for food vendors and events and that it has snowballed to the park exploding with everything and that the Council's big idea of terracing so that there would be seating is there number one concern for herself and the Town. Councilman LeMay states that terracing is a great idea and that they need to consider where the lighting will go. Ms. Cundiff states that the terracing will only be an event type thing. Mayor Griffin and Councilwoman Bingham state that they don't agree with that. Councilwoman Bingham states that you can sit on the terracing and have a picnic. Mr. Maslaney states that conduit cheap and that even if they think they will put lighting in they should go ahead and put the conduit in while they are working on the other projects. Mr. Maslaney states that there are already two lines of conduit in the park, one coming from the back of the pavilion to the small stage and one going up to Dogtown near the tree. Mayor Griffin states that the Regional Commission has helped with park planning and that he thinks that is a resource they should tap into. Mayor Griffin states that the Council agrees that terracing in front of the stage is a good idea and that they instructed Town Manager Cox to meet with Jon Beegle to discuss this idea and to get cost estimates. Vice-Mayor Turner asks if they do the terracing what money does that leave them with to do anything else in the park and that the terracing may put other projects on hold. Council discusses possible lighting options. Mayor Griffin asks Council would like to go ahead with putting in the play area. Ms. Bauers requests that they also be given permission to plant the Christmas tree. Council discusses the placement of the Christmas tree. Councilwoman Bingham makes a motion, seconded by Councilman LeMay to approve the building of a tractor and the planting of a Christmas tree.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

ITEMS FOR DISCUSSION

- A. Strategic Planning Committee-**Mayor Griffin states that the Council needs to decide on what two Council members will be on the Strategic Planning Committee. Mayor Griffin states that he thinks that he should be one of the members that will represent the Town. Town Manager Cox informs the Council that the County appointed Lauren Yoder and Case Clinger, Mr. Yoder will have a two year term and Mr. Clinger will have a one year term. Mayor Griffin states that he thinks it would be nice if he and Vice-Mayor Turner were on the committee. Councilman LeMay makes a motion, seconded by Councilman Patton, to appoint Mayor Griffin, with a two year term, and Vice-Mayor Turner, with a one year term, to the Strategic Planning Committee.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye

Councilwoman Bingham-aye
Mayor Griffin-aye

Councilman Patton asks the Council if they are going to make a decision about appointing two members of the Council to a committee to work with the Partnership for Floyd on the Warren G. Lineberry Park projects. Vice-Mayor Turner states that maybe the committee could be used to help filter the information about the proposed projects for the park. Councilman Patton states that the Regional Commission has a staff to assist in the planning and help prioritize the projects. Mayor Griffin tells Ms. Cundiff that he means no disrespect to her and the work she has done and by starting a committee it could help improve the overall process. Councilman Patton makes a motion, seconded by Vice-Mayor Turner to appoint Councilman LeMay and Councilwoman Bingham to a park committee for the Warren G. Lineberry Park proposed projects.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

Mayor Griffin suggests that the final items for discussion be discussed at a later time so that Paul Brown and Kevin Byrd may address Council.

VDOT-Mr. Paul Brown-Mr. Brown reminds Council of their prior discussion about adding an edge stripe to create a narrower lane. Mr. Brown states that the meeting concerning the contract that could include the striping is the week of March 27th. Mr. Brown states that he had hoped to have clear plans concerning the striping but the plans he had were not clear and that he would like to provide a PDF version of the plans to Town Manager Cox so that she can circulate it to the Council. Mr. Brown states that during the paving there will be temporary striping put down first and once the paving is complete the more permanent thermal plastic striping. Councilman Patton asks how long the project will take; Mr. Brown states that he doesn't know the exact time frame but that it should be less than one month. Mr. Brown states that the Route 8 paving does not include the intersection with 221 because that pavement is the 221 path and not the Route 8 path. Mr. Brown states that the striping that exists today will be placed as part of this project and that he does not recommend the edge stripe to be where the parking spaces are because the parking spaces are already in place. Mayor Griffin asks Mr. brown if there are parking spaces that need to be evaluated if they should do that before this project starts; Mr. Brown states that even though there will be edge striping at a later point in time if the Town so desires to, under a land use permit, add a parking space outside of that edge space it would be non-standard but it would still be a marked space. Mayor Griffin suggests removing the space at the end of Oxford because it is hazardous. Mayor Griffin asks if they are still on schedule for the notification of the right-of-way violations in Town; Mr. Brown states that they are.

New River Valley Regional Commission-Kevin Byrd-Mr. Byrd states that each year the Commission puts out a letter to local government saying that they are available to them offering from the Appalachian Regional Commission funding that the Regional Commission receives each year to assist local governments. Mr. Byrd states that essentially that it is 50% staff time to help offset any costs to local governments on projects. Mr. Byrd states that the Commission may be able to help guide them through the process of the Town and County Strategic Planning Committee. Mr. Byrd states that the

Commission could also assist in park planning process. Mr. Byrd states that the process is very important because it helps to get everyone's voice out and gets the needs identified and gets everyone more comfortable with the next step. Mr. Byrd states that the committee and other participants could meet to get everything out on the table, identify the needs and start to figuring out what the priorities are and from there bring that information back to their staff and do a consensual site plan to scale. Mr. Byrd states that they can take any drawing and put that with aerial imagery and take other images and drop them in so that everyone can see what it looks like, once the image is done they can be brought back to the committee and Council for review and feedback and then you can phase it, get cost estimates. Mr. Byrd states that the committee and other participants can talk with local residents to get costs and also talk to others outside of the area. Mr. Byrd states that there are often community fundraisers that you see associated with parks where you can buy bricks so that people's names are associated with the park but that he thinks that for Floyd they may want to do something more artistic than bricks. Mr. Byrd states that in doing a fundraiser like that the community invests in the park with you and helps with the capital expenses. Mr. Byrd states that the commission is available to help with a lot of different skill sets available on staff to help make decisions and get the community involved in the process. Mayor Griffin informs Council that he had contacted Kevin Byrd about guidance concerning possible zoning annexation boundary line adjustment and asks Mr. Byrd to share some of what happens in that process. Mr. Byrd states that Virginia does not allow extra territorial jurisdiction and that it is a very lengthy process and that you want to make sure that you have County engagement during that process. Mr. Byrd states that there are three different ways that those go forward, the first way is a non-contested boundary adjustment, the second way is the local government Council would look at it and the third step would be to contest it in front of a judge. Mr. Byrd states that you want the process to be as cooperative as possible and that there is a definite process in doing a boundary line adjustment. Mayor Griffin states that he thinks it would be great for the Commission to be involved in the community committee that they are building because they have experience needed to guide everyone in the right direction. Mr. Byrd states that he could help facilitate a meeting. Councilman Patton informs Mr. Byrd that the Council approved unanimously to host the next Strategic Planning meeting in May and that he thinks that would be a perfect time for Mr. Byrd to speak with Town Manager Cox about the process. Councilman Patton informs Mr. Byrd that there are two projects that he would like for the Commission to help with, the first being extending the sidewalk on the edge of Town to Blue Ridge Apartments and the second was suggested by the County to extend the sidewalk from Baker St. to the high school. Mr. Byrd states that they could be of assistance on both of those.

Councilman Patton informs Council that Mike Maslaney is the newest member to the Regional Commission.

Council discusses the Warren G. Lineberry Park projects. Vice-Mayor Turner states that the Council should have talked to the Regional Commission sooner. Mayor Griffin states that if the Regional Commission is involved then Ms. Cundiff deserves a seat at the table. Councilman LeMay states that he and Councilwoman Bingham can meet with Ms. Cundiff to go over her ideas. Mr. Maslaney states that the projects don't have a date stamp on them.

CLOSED SESSION-

Councilman Patton makes a motion, seconded by Councilman LeMay, to go into closed session for Section 2.2-3711, Paragraph A.3, discussion or consideration of the acquisition of real property for a

public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Councilman Patton—aye
Vice-Mayor Turner—aye
Councilman LeMay—aye
Councilwoman Bingham—aye
Mayor Griffin—aye

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried, it was resolved to come out of closed session.

CERTIFICATION RESOLUTION

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body in accordance with Section 2.2-3711, Paragraph A.3 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Councilman Patton—aye
Vice-Mayor Turner—aye
Councilman LeMay—aye
Councilwoman Bingham—aye
Mayor Griffin—aye

This Certification Resolution was adopted.

OTHER

Council discusses the proposal from Dylan Locke. Councilman LeMay states that maybe they should cut the proposed schedule in half. Mayor Griffin states that it may work best to start from the end of the season and work backwards so that there is less chance of conflicting with other scheduled events in Town. Councilman LeMay states that the events at the Hotel Floyd end at 8:00 pm and that maybe they should consider having events on Wednesday evenings. Vice-Mayor Turner states that a lot of churches meet on Wednesday night. Mayor Griffin states that he thinks that the Council should commit to the same cost that they have committed to in the past years which appears to be half of what the proposal is requesting and authorize Mr. Locke to move forward on trying to build a plan to do what was stated in the proposal over the next couple of years and look for other businesses to partner with such as Hotel Floyd, Dogtown, or the Country Store. Vice-Mayor Turner states that at the

Tourism meeting they discussed having a Floyd Fair and that the Council may want to keep that in mind as well.

Town Manager Cox states that she received a park request from Ed Gralla of Floyd Free Market to hold an event in the park on May 7th. Town Manager Cox states that they are planning a free exchange and giveaway market with a potluck meal with music, there will be no money exchanged during this event. Councilman Patton makes a motion, seconded by Councilman Lemay, to approve the request from Floyd Free Market to hold an event in the Warren G. Lineberry Park on May 7th.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

Mayor Griffin states that April 30th is the day that Project Floyd is holding there event so that if anyone has any projects that they think they could do to let him know. Council discusses possible projects.

Town Attorney Shortt states that he has medical procedures coming up this year and that he would like to bring in a lawyer that is working with him to a couple of meetings in case he is unavailable. Council states that it would be fine. Vice-Mayor Turner asks if the agreement with Town Attorney Shortt is listed under his name or if it is under the firms name; Town Attorney Shortt states that it should be under the firm but he will review it to make sure and revise it if needed.

Councilwoman Bingham states that she attended the library reception the night before and that it was a very nice event. Councilwoman Bingham states that a few of the people asked about the trail from the library to the park and about people using their parking lot. Town Manager Cox states that she had asked Mr. Maslaney to bring the final proof of the proposed sign for the library trail so that the Council could approve it; she hopes to have the final proof by the next meeting but that if she receives it before then she will distribute it to the Council for their review.

Council discusses the proposal from Dylan Locke for the events in the Warren G. Lineberry Park. Vice-Mayor Turner makes a motion, seconded by Councilman LeMay to engage with Dylan Locke, DLP Concerts, for \$15,000 minimum to \$20,000 maximum to provide music and movies in the Warren G. Lineberry Park as presented in the proposal provided.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

Councilman LeMay makes a motion, seconded by Vice-Mayor Turner, and unanimously carried, to adjourn to April 7, 2016 at 6:30 pm at the Floyd Town Hall.

William R. Griffin, Mayor

Chrissy Mandzak, Clerk