

**FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
January 5, 2017
6:30 P.M.
MINUTES**

MEETING CALL TO ORDER – Mayor Griffin called the January 5, 2017 meeting of the Floyd Town Council to order.

ROLL CALL –Councilman Patton, Vice-Mayor Turner, Councilman LeMay, Councilwoman Bingham, Mayor Griffin, Town Manager Cox and Town Clerk Mandzak were present. Town Attorney Shortt was absent.

CITIZENS COMMENTS-

None.

PUBLIC HEARING

- A. Proposed permanent pedestrian access easement and temporary construction easement- David B. Whitaker and Barbara A. Whitaker-** Town Manager Cox read the Notice of Public Hearing in regard to the permanent pedestrian access easement and temporary construction easement for David B. Whitaker and Barbara A. Whitaker’s property.

**Notice of Public Hearing of
The Town of Floyd**

The Town of Floyd will hold a public hearing on Thursday, January 5, 2017 at 6:30 p.m. in the W. Skip Bishop Town Hall located at 134 Wilson Street, Floyd, VA 24091.

The public hearing is for public comment pursuant to Virginia Code §15.2-1903B on the proposed permanent pedestrian access easement and temporary construction easement on two tracts of real estate located in the Town of Floyd, Courthouse Magisterial District of Floyd county, Virginia (Tax Map Nos. 55A4-2-1 & 55A4-2-2) as shown on plats of survey prepared by Draper Aden Associates, dated March 23, 2016, designated as Exhibit 14 and 15 and Project No. B12146B-01. Said tracts of real estate are owned by David B. Whitaker and Barbara A. Whitaker, and is for the condemnation of a portion of such property.

The proposed permanent pedestrian access easement and temporary construction easement is made pursuant to The Floyd Heritage Project, Transportation Alternatives Program which received Virginia Department of Transportation funding 2005, 2006, 2007, 2008 and 2010. This project creates alternative routes throughout the Town, while highlighting historic and cultural areas.

A copy of this proposal is available for public inspection at the Floyd Town Office, 138 Wilson Street, Floyd, VA. All parties in interest and citizens may appear on the above date and be heard on this request.

Kayla Cox
Town Manager, Town of Floyd

Citizens Comments-There was no one present in the audience other than a representative from The Floyd Press.

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried to close the public hearing for the proposed permanent pedestrian access easement and temporary construction easement for David B. Whitaker and Barbara A. Whitaker's property.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

CONSENT CALENDAR-

- A. December 1st minutes-** Council reviewed the minutes provided. Councilman Patton asks for clarification to the minutes on the last sentence of the third paragraph in the Town Manger's Report. Town Manager Cox states that during her conversation with Sheriff Craig that he had mentioned having the Noise Ordinance further reviewed.

Councilman Patton makes a motion, seconded by Councilwoman Bingham, to approve the December 1st minutes with the clarification stated above.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

ITEMS FOR DISCUSSION-

- A. Appointment of Vice-Mayor-**

Councilman Patton makes a motion, seconded by Vice-Mayor Turner, to appoint Councilman LeMay as the 2017 Vice-Mayor for the Floyd Town Council.

Councilman Patton-aye
Vice-Mayor Turner-aye
Councilman LeMay-abstain
Councilwoman Bingham-aye
Mayor Griffin-aye

- B. Setting of Meeting Dates & Times-** Councilman Patton asks if everyone thinks that the Council needs to have the second meeting of every month. The Council comes to a consensus that they need to have the second meeting of the month.

Councilman Patton makes a motion, seconded by Councilman Turner to hold the Floyd Town Council meetings the 1st and 3rd Thursdays of every month at 6:30 p.m. in the W. Skip Bishop Town Hall.

Councilman Patton-aye
Councilman Turner-aye
Vice-Mayor LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

C. 2017 Holiday Schedule- The Council reviews the holiday schedule provided.

Councilman Patton makes a motion, seconded by Vice-Mayor LeMay to adopt the 2017 holiday schedule as presented.

Councilman Patton-aye
Councilman Turner-aye
Vice-Mayor LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

D. Resolution-Permanent Pedestrian Access Easement and Temporary Construction Easement-

The Council reviews the Resolution provided. Councilman Patton asks if the Council would like to hold off on taking action on this subject to see if they receive any response from the parties involved. Mayor Griffin states that the Council has been trying to work with the property owner since last year and that he thinks that they should keep moving forward. Councilman Turner states that if the Council puts it off then it will continue to slow down the process. Councilman Patton states that maybe the Council should wait until the next meeting in January to take action. Vice-Mayor Turner states that the position they are in is one that no one wanted to be in, but it's the position we are in and the Council needs to move forward. Mayor Griffin states that if the Council doesn't move forward soon then they can't get the easement secured, they won't be able to put the project out to bid and it may not be able to start this Summer it may be next Fall or next Winter. Councilman Turner states that the Council has made numerous attempts in resolving the issues with no success and that he thinks it's time to move forward. Vice-Mayor LeMay and Councilwoman Bingham both agree that it's time to move forward. Mayor Griffin states the position the Council is in is unfortunate but it's time to proceed.

Vice-Mayor LeMay makes a motion, seconded by Councilwoman Bingham to adopt the Resolution for a permanent pedestrian access easement and a temporary construction easement for Tax Map Nos. 55A4-2-1 & 55A4-2-2.

Councilman Patton-aye
Councilman Turner-aye
Vice-Mayor LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

- E. Draft Spring/Summer Newsletter-** The Council reviews the draft Newsletter provided by Town Manager Cox. Town Manager Cox asks the Council how often they would like her to send out the newsletter. Councilman Patton offers to assist Town Manager Cox on future newsletters. Mayor Griffin asks Town Manager Cox to go ahead and send out the newsletter in January and they will decide on when to send out the next one at a later date.
- F. 2017 Projects & Goals-** The Council reviews the FY 2017-2018 Budget Suggestions and Projects provided by Town Manager Cox. Mayor Griffin asks how the office staff's computers are holding up; Town Manager Cox informs the Council that her computer was replaced in 2016 and that she has ordered a computer for Town Clerk Mandzak that should be in and installed within this fiscal year. Topics discussed are as follows:
- Increase in the Tourism budget-Councilman Patton asks what the Tourism Board is looking for in the future; Councilwoman Bingham states that she thinks they will be asking for an increase of \$15,000. Councilman Patton asks how much the Board is getting now; Councilwoman Bingham states that they are getting \$30,000 from the Town and \$21,000 from the County. Councilman Turner informs the Council that the Tourism Director has not received a raise since she was given the position. Councilman Patton asks how much of a salary increase the Tourism Director is looking to receive; Councilman Turner states that she has not asked for an increase. Councilman Patton asks if the Council wants to be in the position, in the future, to be giving more than the County; Councilman Turner states that he thinks that it is possible that the County may increase their contribution. Mayor Griffin states that he would like for the Tourism Director to come and update the Council on current and future projects. Councilman Turner suggests asking all of the allocation requestors to come before the Council during one of the February meetings to speak with the Council about future plans and projects. Councilman Patton suggests that the organizations that the Town contributes to significantly should come to Council meetings quarterly and all others come yearly. Councilman Turner states that he thinks that the Tourism Director is doing a great job.
 - Possible project for the New River Valley Regional Commission
 - Update to the Comprehensive Plan-Town Manager Cox informs the Council that the Comprehensive Plan is due to be updated in 2017 and she will reach out to Kevin Byrd to see what the process will be and what the cost may be.
 - Street Maintenance- Town Manager Cox informs the Council that the public works crew will be painting the curbs and parking spaces within the Town limits this year. Town Manager Cox states that she has received an estimate for paving and grading Pedigo Alley for approximately \$10,000. Council discusses making Howell and Pedigo Alleys one-way. Mayor Griffin informs the Council that he has had several comments opposing making the alleys one-way. Councilman Patton suggests that the Council look into making improvements to both alleys. Councilman Patton asks what condition Pine Street is in; Town Manager Cox states that the public works crew has done some patch work on the street. Councilman Turner suggests that Town Manager Cox check with VDOT about any future plans to pave on 221 before the public works crew begins work painting the curbs and parking spaces.
 - Public Works equipment-Town Manager Cox informs the Council that she is working on getting prices for public works tools, as well as safety equipment and utilizing the matching VML Risk Management Grant to assist with the purchase of the safety equipment. Town Manager Cox states that the public works crew keeps having problems with the clutch on the trash truck and

that she would like to look into possibly retro fitting the trash truck from a straight drive to an automatic. Councilman Patton asks her to look into this further to see how much it may cost and report back. Vice-Mayor LeMay suggests that the white Town truck have a flashing light on it to help insure the safety of the public works crew during their stops.

- Small banners for the Heritage Trail light fixtures-Town Manager Cox asks the Council if the banners on the trail is something they are still interested in doing; Council discusses the banners and asks Town Manager Cox to get price quotes for the banners and report back.

TOWN MANAGER'S REPORT-

Town Manager Cox states that one of the Town CDs matured at the Bank of Floyd so she checked around on rates and was able to find more marketable rates at Union Bank & Trust. She then opened three separate CDs so that they would mature at different times. Town Manager Cox asks the Council to make a formal motion to approve the transfer of funds. Mayor Griffin informs the Council that one of the reasons that Town Manager Cox moved forward was because the Town was over their FDIC limit of insurability so it was in our best interest to move the funds. Town Manager Cox discussed all of this with Mayor Griffin before moving forward.

Councilman Patton makes a motion, seconded by Vice-Mayor LeMay to approved the opening of new accounts with Union Bank & Trust, and authorized the listed signors as stated in the letter to Union Bank & Trust dated December 16, 2016 to conduct business on behalf on the Floyd Town Council.

Councilman Patton-aye
Councilman Turner-aye
Vice-Mayor LeMay-aye
Councilwoman Bingham-aye
Mayor Griffin-aye

OTHER-

Councilman Patton asks about the furniture item on the budget list previously discussed; Town Manager Cox explains the Council that her desk drawers stick daily. Councilman Turner mentions he would like for the office to have matching furniture. Town Manager Cox states that she will work on getting prices and report back during budget time. Councilman Patton asks Town Manager Cox to get prices on removing the riser in the Town Hall.

Town Manager Cox asks the Council if they would like for her to arrange a meeting between them and VDOT concerning pedestrian traffic. Mayor Griffin states that he has reached out to Sheriff Craig concerning the pedestrian traffic. Councilman Turner suggests reaching out to the Sheriff's Office, the State Police and VDOT to see how they may be able to assist with the pedestrian traffic safety solutions.

Councilman Patton asks the Council about the hedges in front of Jonathan Rogers' office. Mayor Griffin informs the Council that they have spoken to VDOT about the hedges and that VDOT stated that they do not handle enforcement. Councilman Patton informs the Council that he may speak with Jonathan Rogers concerning his hedges in front of his office.

Councilwoman Bingham informs Town Manager Cox that there is pompous grass on Penn Avenue across from her house that is out in the road and becoming a visibility issue.

Town Manager Cox informs the Council that the snowflakes will be taken down on Wednesday, January 11th.

Councilwoman Bingham asks Councilman Patton about the annual dinner; Councilman Patton states that he will check on a location for the dinner and report back at the next meeting.

Councilman Patton makes a motion, seconded by Vice-Mayor LeMay, and unanimously carried, to adjourn until January 19, 2017 at 6:30 pm at the Floyd Town Hall.

William R. Griffin, Mayor

Chrissy Mandzak, Town Clerk