

**FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
April 18, 2013
6:30 P.M.
MINUTES**

MEETING CALL TO ORDER –Mayor Griffin called the April 18, 2013 meeting of the Floyd Council to order.

ROLL CALL –Mayor Griffin, Councilman Turner, Councilman Patton, Town Manager Terpenney, and Town Attorney Shortt and Town Clerk Hodges were present. Vice-Mayor Bingham and Councilman Miller were absent.

Citizens Present: Greg Sapp, Chris Bond, Roger Mannon (Floyd Press) and Dennis Wagner were present.

CITIZENS COMMENT PERIOD – There were no comments made.

CONSENT CALENDAR –

- ◆ Motion by Councilman Turner, seconded by Councilman Patton and passed. Approval of the February and March, 2013 minutes were tabled to the next meeting.

PRESENTATIONS TO COUNCIL –

1. Citizen’s Cablevision – Town Attorney Shortt stated that he also represents Citizen’s Telephone and therefore would not be taking part in any of the discussions with the cable franchise.

Greg Sapp spoke to the Council detailing the history of Citizen’s Telephone Coop, system information, channel lineup for cable, future plans and pricing.

Chris Bond reviewed changes made by the State in 2007 regarding franchise fees which are now sent to the VA Department of Taxation and then dispersed to the localities.

Councilman Patton request that Citizen’s Cablevision consider covering the local spelling bee, the forensic finals and other academic activities in the school.

COUNCIL ACTION ITEMS –

A. Citizen’s Cable Franchise –

- ◆ Motion by Councilman Turner, seconded by Councilman Patton and approved. The Town of Floyd accepts and approves the Franchise for Citizen’s Cablevision.

- ◆ Motion by Councilman Patton, seconded by Councilman Turner and passed. Amendment to the previous motion to include removal of the \$500 franchise fee as required by changes made by the State of Virginia.

B. Floyd Town Jubilee Contract – Town Manager Terpenney stated the contract for this year is exactly the same as last years except for date changes at the same fee of \$15,000. Tentative dates for the events are June 16, July 14 and August 17, 2013. Two events will be concerts and the third will be a kid’s day. Councilman Patton asked that a copy of the contract be included in the Council’s next agenda packet.

- ◆ Motion by Councilman Patton, seconded by Councilman Turner and passed. The contract with DLP Productions for management of the Town of Floyd Jubilee celebrations is approved as presented at a fee of \$15,000

3. Proclamation for Kathy Blackwell – Mayor Griffin and Town Attorney Shortt disclosed that they both sit on the Angels in the Attic board.

- ◆ Motion by Councilman Turner, seconded by Councilman Patton and passed. The Proclamation honoring Kathy Blackwell for her work with Angels in the Attic was adopted as presented.

TOWN STAFF REPORTS

- A. TEA-21 Update** – Town Manager Terpenney reported that there are still some items to be completed on the punch lists and that the contractor is still working on them.
Draper Aden is making progress on the next phase of the TEA-21 project. They have been sending regular monthly progress reports to the office.
- B. Craddock Cunningham Letters** – Mr. Hedgepeth has provided the office with the meeting notes as requested.
- C. Replacement Signs** – replacement signs for Talley’s Alley, W. Main Street, N. Locust Street, W. Oxford Street, Akers Avenue and Wilson Street have been received and installed.
- D. CUP Amendment – The Village Square** – Woody Crenshaw has requested permission to change part of the signage on the Village Square which has a Conditional Use Permit for signage. The proposal is to replace the current oval sign on the front of the building with a different size and shaped sign. The new sign is slightly smaller than the current oval one. Town Council decided that this did not require a new Conditional Use Permit for signage and changes of this nature in Conditional Use Permits would be handled administratively and not brought to Town Council for approval.
- E. Façade Amendment - The Village Square** – Woody Crenshaw has requested permission to add an architectural element to the entrance to the Village Square. Part of the façade work done on this structure was done so with CDBG grant monies. Joy Rumley with DHCD/CDBG that changes of this nature should be a local decision.
 - ◆ Motion by Councilman Patton, seconded by Councilman Turner and passed. Upon the recommendation of the Town Manager and Town Clerk, the changes to the Village Square façade are to be allowed.
- F. Financials** – Financial reports were reviewed by Town Council. Councilman Patton asked about the change in format of the check register and meals tax reports. Changes were made in order to respond to FIOA request for these two reports in order to protect the privacy of the employees and businesses of the Town.
Work on the 2013-14 Budget is to begin at the next meeting. Councilman Turner requested employee evaluations and recommendations for pay raises to be made at the June 6, 2013 Town Council meeting.
- G. Barberry Rd. Turn lane** – Town Manager Terpenney and Councilman Patton have met with VDOT representatives and Laurence Wood about a turn lane on Barberry Road. Town Manager Terpenney has received an estimate of less than \$1,000 for survey work needed in order to obtain a plat for a dedication or easement right-of-way. It was decided to request VDOT to do a traffic study as to how to ease traffic congestion at the intersection of E. Main Street and Barberry Rd.
- H. Civil War Sign** – Town Manager Terpenney and Mayor Griffin met with the Historical Preservation Trust and the Historical Society regarding the placement of a proposed Civil War Trails sign near the Ridgemont Museum. Final placement of the sign is to be decided at a later date.

ITEMS FOR DISCUSSION/ACTION -

- A. Collection Protocols** - discussion/action tabled to next meeting.

- B. Old Church Gallery Parking Lot** – Town Manager Terpenney has received estimates from Reed Construction and Shortt’s Excavating for construction of the parking lot at the Old Church Gallery. Reed Construction was the low bidder at \$12,000. The plans for the parking lot have been approved by the Old Church Gallery. Councilman Patton requested a copy of the plans for the parking lot. Storm water management was discussed and with the amount of disturbance and the use of pervious materials on the parking area, the project will not require special permitting by DEQ.
- ◆ Motion by Councilman Turner, seconded by Councilman Patton and passed by roll call vote with Councilman Patton voting no, Councilman Turner and Mayor Griffin voting yes. The bid by Reed Construction for \$12,000 for construction of the Old Church Gallery parking lot is approved and construction is to begin as soon as possible.
- C. Oxford Street Academy invitation** – The Council has been invited to visit the Oxford Street Academy to see the work that has been done and the work that is proposed. Town Council decided to visit the Oxford Street Academy on May 16, 2013 at the beginning of the regular Town Council meeting.
- D. Street Banner Location** – Owners of the New Mountain Mercantile on which one of the cables is attached that holds the banners over the street has decided not to allow the use of their building for the cable. Therefore, hanging of banners across N. Locust Street will be discontinued for now.
- E. Decorative Banners** – the designs for the new decorative banners have been submitted to the company for estimate costs. The design files have to be a Vector format. Clerk Hodges is trying to find someone that can convert the current files into Vector format.
- F. Mayor Griffin informed Town Council that John Getgood with the Floyd Tourism has interviewed candidates for the administrative position.** Councilman Turner who sits on the Executive Board of the Tourism said that a decision on who administrator will be, that person will be introduced to Town Council. The new administrator is to explore and promote other things to do in Floyd than just Friday nights and the music.
- G. Councilman Patton asked about the new sign and flagpoles for the office complex.** Town Manager Terpenney is waiting for an estimate on the proposed work. Councilman Patton reported that the NRV Planning District Commission has received a breakdown of craft sale at Heartwood. He stated that 32 artists from Floyd are represented at Heartwood and that of the \$60,000 in craft sales, \$51,000 was from Floyd artisans. All wine sales are from Floyd.

CARRY OVER ITEMS

- A. Tree City/Planting of Trees

CLOSED SESSION –

REMINDERS –

ADJOURNMENT

- ◆ Motion by Councilman Patton, seconded by Councilman Turner and passed. The April 18, 2013 meeting of the Floyd Town Council was adjourned.

William R. Griffin, Mayor

Karen Y. Hodges, Clerk