

**FLOYD TOWN COUNCIL MEETING**  
**W. SKIP BISHOP JR., TOWN HALL**  
**January 2, 2015**  
**2:00 P.M.**  
**MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the January 2, 2015 meeting of the Floyd Town Council to order.

**ROLL CALL** –Councilman Patton, Councilman Turner, Councilman LeMay, Vice-Mayor Bingham, Mayor Griffin, and Interim-Town Manager Cox were present. Town Attorney Shortt was absent.

**CITIZENS COMMENT PERIOD** – No comments were made.

**MINUTES**

A. December 4<sup>th</sup>, December 18<sup>th</sup> Minutes

Councilman Patton makes a motion, seconded by Councilman LeMay, to approve the minutes for December 4<sup>th</sup>, and December 18<sup>th</sup> minutes as presented.

Councilman Patton—aye  
Councilman Turner—aye  
Councilman LeMay—aye  
Vice-Mayor Bingham—aye  
Mayor Griffin—aye

**ITEMS FOR DISCUSSION/ACTION**

A. Appointment of Vice-Mayor

Councilwoman Bingham makes a motion, seconded by Councilman Patton, to nominate Bruce Turner for Vice-Mayor.

Councilman Patton—aye  
Councilman Turner—abstain  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

B. Setting of Meeting Dates & Times

Councilwoman Bingham makes a motion, seconded by Councilman LeMay, to hold the Town Council meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday's of each month at 6:30 p.m.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

C. Appointments:

It was the general consensus of the Council to advertise for the open positions on the Town of Floyd Planning Commission and the Loan Pool Committee.

D. Financials

The Council reviewed the Financials as presented. The Interim-Town Manager presented an update of the accounts through the end of December.

**TOWN MANAGER REPORT**

Interim-Town Manager Cox presents the Council with a tentative projects list. She asks the Council to prioritize the list and add any projects that may not be on the list.

Council authorizes Town staff to work on a Policy for budgeting Donations and Allocations to Organizations. Interim Town Manager Cox asks for an authorized inter-office spending limit. The Council agrees to allow Cox to spend up to \$1500 if the item is budgeted, and \$500 if not.

Vice-Mayor Turner asks about the status of the complex renovations. Interim Town Manager Cox explains that the Council has budgeted for an upgrade to the electrical in the Town Hall this budget cycle. The consensus of the Council was to contact a local company to see what the most efficient and economical options were for a heating system in the Town Hall.

Councilman Patton makes a suggestion that the Town Staff start date stamping all mail and correspondence that comes into the office. Councilman Patton would also like for the Town Staff to keep a log of all visitors to the office.

-It was the consensus of the Council to implement both suggestions.

Vice-Mayor Turner requests an update on the Beautification position. Interim Town Manager Cox states that the position has not been filled. The Council directs Interim Town Manager Cox to reexamine the previous applicants to see if they are still interested, or to advertise for the position if need be.

Councilman Patton makes a motion, seconded by Councilwoman Bingham, to go into closed session for Section 2.2-3711, Paragraph A.1, discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Councilman Patton—aye

Vice-Mayor Turner—aye

Councilman LeMay—aye

Councilwoman Bingham—aye

Mayor Griffin—aye

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried, it was resolved to come out of closed session.

**CERTIFICATION RESOLUTION  
CLOSED SESSION**

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss personnel in accordance with Section 2.2-3711, Paragraph A.1 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

This Certification Resolution was adopted.

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried, to recess to January 7, 2015 at 5:45 pm.

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**William R. Griffin, Mayor**

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**Kayla W. Cox, Interim Town Manager**