

**FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
JULY 18, 2013
6:30 P.M.
MINUTES OF REGULAR MEETING**

MEETING CALL TO ORDER - Mayor Griffin called the July 18, 2013 meeting of the Floyd Council to order.

ROLL CALL – Mayor Griffin, Vice-Mayor Karen Bingham, Councilman Michael Patton, Councilman Bruce Turner, Town Manager Lance Terpenney, Acting Clerk Katie Holfield

CONSENT CALANDAR - Mr. Terpenney noted that there were changes that need to be made to the pervious months consent calendar and the he would speak with Ms. Cox in the coming week to get those changes made before next months meeting.

CITIZENS COMMENT PERIOD - Ms. Linda Wagner spoke again regarding the parking in front of the Town Council office. She stated that she felt like it should be more of a drop point for the office rather than parking.

PRESENTATIONS TO COUNCIL –

A. Draper Aden Associates-Heritage Trail Project - Matt James from Draper Aden gave a brief presentation on the Heritage Trail Project and shared a layout of the continued project. He noted that the project is on schedule and the 50% design plans have been submitted to VDOT (VDOT have 6 weeks to review the plans). Mr. James stated the no negotiation with property owners has been complete yet. The negotiation process with property owners will be made with the 90% submittal.

Mayor Griffin asked about the project section related to the Rt8 and Oxford St. section of the project regarding the curb and gutter section the Mr. James mentioned. Mr. James noted that the small bank with shrubbery bordering Oxford St. would have to be relocated and a small section of curb and guttering be added.

B. Floyd Moves Committee to Address Council - Ms. Dawn Barnes with Virginia Cooperative Extension spoke with council members about the 95210 Campaign being promoted by the Floyd Moves Committee. The 95210 Campaign represents; 9- Nine hours of sleep, 5- Five daily servings of fruits and vegetables, 2- No more than two hours of screen time, 1- One hour of physical activity and 0- Zero sugary drinks. Ms. Barnes noted the campaign was establish to help with youth obesity and that she would like to have statement of support for the Town Council for the campaign advertising in the Floyd Press by August 5th.

C. Betty Lineberry-Lineberry Park Plaque - Ms. Betty Lineberry stated that the pavilion is complete with the exception of tiling out the gutter wall. She also presented council members and Partnership for Floyd members with the following information regarding the park donor plaque The sign would be manufactured by Gemini Ink they have been in business 50 years and the plaque would come with a lifetime guarantee. The Plaque would be purchased from Sign-a-Rama in Christiansburg and would be 24 inch x 26 inch polished medium bronze, anodized aluminum, ¼ inch thick with a smooth finish, laser etched with a beveled edge. The price quote Ms. Lineberry received was \$660 and \$50 for installation.

D. Jane Cundiff-Lineberry Park Matters - Ms. Cunduff stated that the Partnership was interested in putting a small 3x4 locked bulletin board on the restrooms at the park. The board would include an event calendar for the Town. Mayor Griffin said that this is probably not something the Town would want to take over the

manning and maintenance of. Mr. Terpenney noted that the Town would just want a key for the board. Councilman Turner stated that Pat Sharkey is also in place as the Town's tourism director so she may be able to help with this too.

Ms. Cunduff provided council members with a handout with photos of natural playground. She feels that having a place for children to play is missing in the park and that a natural playground would be a great resource. The Women's Club has so contacted the Partners and stated that they have some money that they would like to use to help with lighting on the back side of the park. Mayor Griffin recommended getting an idea of what the cost of the light project would be and come back before the Town Council with more information.

ITEMS FOR DISCUSSION/ACTION -

A. Boddie-Noell Signage C.U.P. Renewal - Mr. Terpenney noted that this is just a standard renewal for the Hardees sign and that no changes have been made.

- ◆ *Motion was made by Councilman Patton, seconded by Councilwoman Bingham and passed to approve the Boddie-Noell signage C.U.P. renewal.*

B. Jacksonville Center-Commission for the Arts Grant Commitment

- ◆ *Motion was made by Councilman Patton, seconded by Councilman Turner and passed to approve the funds request for \$2500 for the Old Church Gallery and the funds request for the Jacksonville Center-Commission of the Arts.*

C. Floyd/Floyd County Parks and Recreation Authority Request

- ◆ *Motion was made by Councilman Patton, seconded by Councilwomen Bingham and passed to approve the funds request for \$5000 for the Floyd/Floyd County Parks and Recreation Authority.*

D. Floyd County Historical Preservation Trust Request - This matter has been tabled to the next meeting requesting that Mr. Terpenney provide council members with a copy of the Floyd County Historical Preservation Trust's financial report.

E. Recommendation for Appointment to the Old Jacksonville Burial Grounds Trust - It was noted that Mr. George Slusher has resigned from the Old Jacksonville Burial Ground Trust and that a new appointment needs to be made. Mayor Griffin stated that the Old Jacksonville Trust members will make a recommendation to council members and that council members would approve or disapprove the appointment. Mayor Griffin will speak with the Old Jacksonville Burial Grounds Trust members to see that a letter gets drafted with their recommendation.

F. Part Time/Seasonal Employment - Brief discussion was held regarding the part time/seasonal employment. It was consensus of council members that Mr. Terpenney, the current employees of the town and each council member would provide a list of duties for the part time/seasonal position and that the lists would be discussed at the next meeting on August 1st so a job description could be created.

G. Paving of Akers St. - Mr. Terpenney discussed paving desires of Akers Street (the section between Wilson Street and Rick Lewis Way) there were in this year's budget. It was consensus of the council members that Mr. Terpenney would oversee the needs and see that a contractor gets hired to begin the job.

H. Luncheon Event with Congressman Morgan Griffith - Congressman Morgan Griffith extended an invite to Town Council meeting to a luncheon on Tuesday, August 6th from 12noon to 1pm at Custom Catering in Blacksburg. Councilman Patton was the only member able to attend, all other council members have prior obligations.

I. Additional Items in the Budget - Mayor Griffith suggested starting some of the preliminary work on the street sign project that is included in this year's budget. Mr. Terpenney stated that he would get in touch with VDOT to be working with them.

J. New River Community Action Fund Request - New River Community Action request \$2000 for their Floyd Assistance Program. Councilman Patton asked what the amount was that they requested and received last year. Mr. Terpenney was unsure; therefore this request was tabled until next meeting.

K. FYI-Revival Event - Mr. Ed Gallimore, pastor of the church on Wilson St. will be holding a revival next week at the property across from the church next week. No permit is necessary for the tent but he will be registering the type of PA system he has with the town office. All measures have been met according to the Town Code.

L. Craddock-Cunningham Architectural Partners/Michael Hedgepath & Heritage Trail Phase 1 - Mr. Hedgepath has parted ways with Craddock-Cunningham but he still has an agreement with Craddock-Cunningham to fulfill existing jobs including the Heritage Trail Phase 1 project. The contract that the Town has with Craddock-Cunningham provides for them to assign the contract to another party. They have elected to assign the project over to Mr. Hedgepath so to formally the Town would pay him direct, he would answer directly to the Town and Craddock-Cunningham would not be responsible for the close out of the project. The contract that allows this change to happen means a form will have to be signed by Craddock-Cunningham, the town and Mr. Hedgepath to make the change official.

Mayor Griffin does not feel comfortable signing the change of contract. Mayor Griffin also noted that Craddock-Cunningham home office needs to be completely aware of disaster this project has been and if the Town signs off on the change it releases Craddock-Cunningham of any liability. Until Craddock-Cunningham can get with Mr. Hedgepath and satisfy the Town on the match issues and the outstanding reimbursement with VDOT then Mayor Griffin does not have any desire to sign the change of contract.

Mr. Terpenney recommended having a representative for Craddock-Cunningham at the next meeting to discuss this change of contract with them and have Mr. Terpenney and Mr. Shortt get together a list of the Town Council's concerns.

M. Update on Clerk/Treasurer Position - Councilman Patton gave a brief breakdown regarding the applications the Town had received for the Clerk/Treasurer position. There were 26 applications for the position of the 26, 14 where in county applicants, 9 where in our area (NRV and surrounding area), 2 where in state but out of our area and 1 was out of state. Of the applicants 3 have their Masters degree, 5 have Bachelors degree and 7 have an Associates degree.

CLOSED SESSION –

- ◆ *Motion made by Councilman Patton, seconded by Councilman Turner, and unanimously carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A.1 discussion, consideration or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.*
- ◆ *Motion made by Councilman Patton, seconded by Councilman Turner, and unanimously carried, it was resolved to come out of closed session.*

CERTIFICATION RESOLUTION

CLOSED SESSION

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss personnel in accordance with Section 2.2-3711 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

This Certification Resolution was adopted.

ADJOURNMENT –

- ◆ *Motion by Councilman Patton, seconded by Councilman Turner to recess the meeting until Monday, July 29, 2013 at 6:30 P.M.*

Approved:

Respectfully submitted,

William R. Griffin, Town Mayor

Katie Holfield, Acting Clerk