

**FLOYD TOWN COUNCIL MEETING  
W. SKIP BISHOP JR., TOWN HALL  
July 19, 2012  
6:30 P.M.  
MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the July 19, 2012 meeting of the Floyd Council to order.

**ROLL CALL** – Mayor Griffin, Vice-Mayor Miller, Councilman Turner, Councilman Patton, Councilwoman Bingham, Town Manager Terpenney, Town Attorney Shortt and Town Clerk Hodges were present

Citizens Present: Betty Lineberry, Kamala Bauers, Karen Grosshans, Jack Wall, Dennis Wagner, Linda Wagner, Sam Moore, and Roger Mannon (the Floyd Press) were present.

**CITIZENS COMMENT PERIOD** – no comments

**CONSENT CALENDAR** – tabled to August 2, 2012 meeting.

**PRESENTATIONS TO COUNCIL** –

A. Partnership for Floyd Inc. /Park Committee – Mayor Griffin presented Betty Lineberry (representing the Park Committee) with a check from the Town for \$14,000 to be used to complete the amphitheater structure in the Warren G. Lineberry Park. Mayor Griffin thanked the Partnership for Floyd and the Park Committee for their hard work and commitment to the development of the Park. Mrs. Lineberry thanked the Town Council for their support with this development and for their monetary contributions.

**COUNCIL ACTION ITEMS** –

A. Hardee’s CUP Signage Renewal -

◆ Motion by Councilman Patton, seconded by Councilwoman Bingham and passed. The renewal of Hardee’s Conditional Use Permit for signage is approved as requested.

B. Comprehensive Plan – Mayor Griffin read the resolution from the Town of Floyd Planning Commission recommending approval and adoption of the Town of Floyd’s Comprehensive Plan.

◆ Motion by Councilman Patton, seconded by Vice-Mayor Miller and passed by roll call vote with all Council members voting yes. The Floyd Town Council approves and adopts the Town of Floyd’s Comprehensive Plan.

C. Fee – Mayor Griffin read the resolution from the Town of Floyd Planning Commission recommending approval and adoption of the Town of Floyd’s Fee Schedule (Land Use).

◆ Motion by Vice-Mayor Miller, seconded by Councilman Turner and passed. The Floyd Town Council approves and adopts the Town of Floyd’s Fee Schedule (Land Use) effective July 1, 2012.

**TOWN STAFF REPORTS**

- A. TEA-21 UPDATE** – Sam Moore reported that the project construction is moving well and the retaining wall is under construction and the kiosk and trellis are underway. He is onsite most days to oversee the progress and to handle any issues that arise. The broadcast equipment for the Crooked Road is to be delivered any day from Abingdon.

Michael Hedgepeth and Sam Moore spoke with Anthony Ford with VDOT about the use of interpretive signage to be placed along the pathway. It was suggested that black posts and black signs with white lettering be used. Mr. Moore showed Town Council illustrations of the proposed signage. This signage would tell the importance of certain buildings or areas along the pathway. The signs could be made available for use throughout the Town. To be decided is the number of signs to be placed along the pathway. Councilman Patton expressed his concern of the number of signs suggested for the pathway. Town Council tabled action on the interpretive signs until the next Town Council meeting.

Mr. Moore spoke to Town Council about the addition of several benches to be added along the pathway. He recommended wooden benches rather than metal ones and locally built rather than purchased from a distributor.

Town Manager Terpenney told Council that he had spoken with the contractor about adding a segment of sidewalk on the Old Church Gallery property connecting the pathway to the Gallery handicapped ramp. This would be about 15-20 feet long and at a small cost to the Town.

- ◆ Motion by Councilman Patton, seconded by Vice-Mayor Miller and passed. Authorization is given to add the benches and the connecting sidewalk to the Old Church Gallery to the project construction.

Town Council requested Mr. Moore to ask VDOT if the cost of the surveillance system could be paid for by the TEA-21 project.

Town Manager Terpenney reported that the Request for Proposals for Engineering on the remaining phase of the TEA-21 project has been sent and 5 firms attended the required walk through on July 18<sup>th</sup>. The Requests for Proposals are due at the Town office, July 30, 2012 at 4:00 p.m.

Mayor Griffin and Councilman Patton will serve on the selection committee for the RFP along with Town Manager Terpenney. Anthony Ford with VDOT will sit in on the selection process in a non-voting role.

- B. Meeting Procedures** - Mayor Griffin stated that although discussion had taken place in the past, no action could be found in the minutes regulating the placement of recorders by the public during Town Council meetings. He stated that interaction with the public was important to Town Council as well as transparency but felt the need for sidebar was important to Town Council. Town Clerk Hodges is to request a copy of the email from Alan Gernhart with FOIA to Linda Wagner relating to recording of Town Council meetings by the public.

- C. Heartwood Film** – Town Clerk Hodges reported that following a meeting with Jodi/Two Rivers Films attended by Woody Crenshaw and Sam Moore, suggestions were made for people to be interviewed for the film on the Town of Floyd to be shown at Heartwood. An email from Jodi/Two Rivers Films was given to Council members for review and comment.

- D. Financials** – There were no questions regarding the financial statements.

A letter from Mitchell Music Company requesting refinancing of their CDBG Loan was given to Council members for review.

- ◆ Motion by Councilman Patton, seconded by Councilwoman Bingham and passed. The request from Mitchell Music Company for refinancing of their loan from the CDBG Loan Pool was approved as requested.

**E. Other –**

1. Directional Signage – following requests from businesses not located on Main Street or Locust Street for signage directing patrons to their locations, the Planning Commission had discussed the possibilities of signs located at the entrance to the side streets with the names of the businesses located on that street. These signs will be installed and maintained by the Town. Clerk Hodges is to follow up with designs, prices and locations of directional signage for the Town.
2. Radar Speed Signs – Town Manager reported that the small radar speed signs run about \$4400 and the large ones run \$6000 to \$12000. Action was tabled.
3. Healthy Community Action Team – Town Council was given a letter from Dawn Barnes requesting Town Council to appoint a representative to serve on the Healthy Community Action Team. Any Council member interested is to contact the Town Office.

**ITEMS FOR DISCUSSION/ACTION -**

- A. Tourism Plan – The agreement for the Tourism Plan is believed to be still with the Chamber of Commerce. Town Manager Terpenney is to contact the Chamber of Commerce on the status of the Tourism Plan Agreement.

**B. Other -**

1. Mayor Griffin reported that he, Councilman Turner and Town Manager Terpenney had lunch with Sheriff Zeman and went over the police coverage in the Town and the parking problems including the problems on Old Hensley Rd. He asked Council members to look at Old Hensley Rd and the problems with parking and site distance in that area.
2. Councilman Patton requested the front doors of Town Hall be replaced with doors like the ones at the Town Office. Town Manager Terpenney to follow up on this request.
3. Councilman Patton reported that the Crooked Road is to receive National Historic Recognition. There will be meetings held in all the counties on the Crooked Road starting in August. As more information pertaining to Floyd becomes available, he will report to Town Council.
4. Councilman Patton visited with the Town Manager of Duck, NC while on vacation. He stated that Duck is a small town similar to Floyd but with a much larger budget due to tourism dollars. Councilman Patton suggested to him that a retreat in Floyd in the future would be nice and possibly a Floyd retreat to Duck.
5. Councilman Patton requested Town Manager Terpenney send a letter of thanks to the new President of the Bank of Floyd thanking him for his willingness to serve for the benefit of the community. Also, he would like for a group from the Town to work with the Bank of Floyd to use

their parking lot, after business hours for public parking in the Town. Councilman Patton, Councilman Turner and Town Manager Terpenny to work on this.

6. Town Manager Terpenny reported that the July 14<sup>th</sup> Jubilee was successful. The next Jubilee is scheduled for August 18<sup>th</sup> and will be a Kids Day.

- ◆ Motion by Vice-Mayor Miller, seconded by Councilwoman Bingham and passed. Letters of appreciation are to be sent to the NRV Planning District Commission for the hard work done on the Comprehensive Plan by Patrick Burton, Elijah Sharp, Kevin Byrd and other staff members.

#### **CARRY OVER ITEMS**

A. Tree City/Planting of Trees

#### **CLOSED SESSION -**

#### **REMINDERS**

#### **ADJOURNMENT**

- ◆ Motion by Councilman Patton, seconded by Vice-Mayor Miller and passed. The July 19, 2012 meeting of the Floyd Town Council was adjourned.

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**William R. Griffin, Mayor**

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**Karen Y. Hodges, Clerk**