

**FLOYD TOWN COUNCIL MEETING  
W. SKIP BISHOP JR., TOWN HALL  
November 5, 2015  
6:30 P.M.  
MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the November 5, 2015 meeting of the Floyd Town Council to order.

**ROLL CALL** –Councilman Patton, Vice-Mayor Turner, Councilman LeMay, Councilwoman Bingham, Mayor Griffin, and Town Manager Cox were present.

**CITIZENS COMMENT PERIOD**

No Citizens were present.

**CONSENT CALENDAR-**

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried to approve the October 1<sup>st</sup> and October 15<sup>th</sup> minutes as presented.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

**ITEMS FOR DISCUSSION**

- A.** Loan Pool Guidelines-The Floyd Town Council reviews the provided final copy of the Loan Pool Guidelines. The Council asked about the changes that Town Attorney Shortt had made. Town Manager Cox read the following sections in which changes were made and reflected in the final copy:
- Section 1: Changed to read The Town of Floyd is committed to provide financial incentives for the economic revitalization of businesses and properties located in the Town of Floyd.
  - Section 2: Terms: Changed to read the borrower must have an equity interest in the business or building in which the business is located and provide adequate marketable collateral to secure the loan.
  - Section 3: Remove non-discrimination clause from first paragraph. Change the second paragraph to read the Board will make a recommendation for approval to the Town Council. The Town Attorney will prepare the necessary loan contract documents, if the Town Council approves the loan. Change number 7 under information required from applicants to read statement indicating the specific purpose of the loan.
  - Section 6: Remove non-discrimination clause from third paragraph.
  - Section 7: Second paragraph changed to read or through an affidavit will be made by the applicant and submitted to the Town.

Councilwoman Bingham made a motion, seconded by Councilman Patton, to approve the Loan Pool Guidelines as presented.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

### **TOWN MANAGER'S REPORT**

Town Manager Cox distributed copies of the revisions to the Sign Ordinance Section 18-706.12 of the Town Code. She explained these changes have been reviewed by Town Attorney Shortt. Town Manager Cox recommended waiting to move forward on this process until changes to the Food Vendor Ordinance can be finalized. At that time a public hearing date could be set for both ordinance changes.

Town Manager Cox informs Council of her conversation with Mr. Blair Clark regarding the parking situation on Harris Street. She reminds Council that when speaking about this street in the past, the consideration of restricted parking during business hours was mentioned. Vice-Mayor Turner asked if we had notified the adjoining property owners to Harris Street of the consideration of restricting parking. Council members were in agreement to send letters to all adjoining property owners, as well as place a notice in the Floyd Press asking for public input on restricting parking on Harris Street at the December 3rd meeting.

Town Manager Cox asks about the implementation of Citizens recognition. Mayor Griffin explains his thoughts for a new program to express appreciation of citizens who have contributed to our Town. We would acknowledge a group or individual quarterly.

Councilman Patton makes a motion, seconded by Councilwoman Bingham, to establish a recognition program to acknowledge those who enrich the Town of Floyd. We will recognize an individual or group each quarter of the year, not to exceed 3 individuals or groups each quarter.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

Councilman Patton makes a motion, seconded by Councilman LeMay, to honor Winfred Beale in the first quarter of 2016. The quarters are established as January, April, July, and October.

Councilman Patton—aye  
Vice-Mayor Turner—aye  
Councilman LeMay—aye  
Councilwoman Bingham—aye  
Mayor Griffin—aye

Councilman LeMay inquires about the bids for remodeling the Town Hall. Town Manager Cox informs Council she is waiting on an additional bid and that the contractors have bid the items separately. These quotes include the additional of an ADA restroom, closing in the basement stairway, and removal of the platform. Town Manager Cox also mentions to Council the need to assess the roof on

the Town Hall building. We have leaks in multiple spots that we need to address to maintain the structure of the roof and to protect the HVAC components in the attic. Town Council directed Town Manager Cox to get bids on a tin roof and an architectural shingle roof.

Town Manager Cox reminds Council of the Veteran's Day parade on Sunday, November 8<sup>th</sup> and the New River Community Action Open House on Sunday, November 8<sup>th</sup>.

Town Manger Cox updated Council on upcoming dates. The Town's snowflakes will be put up on November 16<sup>th</sup> and the Christmas Parade will be on November 29<sup>th</sup>.

## **OTHER**

Town Council discussed planting a Christmas tree in the Warren G. Lineberry Park. Councilwoman Bingham and Mayor Griffin will work towards completing this project.

Town Council discussed the planning of the Employee Christmas dinner. This event will take place in January. Councilman Patton will coordinate the event.

Councilwoman Bingham requests that the winter banners be put up the week of Thanksgiving before the Christmas parade.

Councilwoman Bingham inquired about the privacy wall at the kiosk in the Town parking lot. Town Manager Cox stated this project will be considered in the spring.

Mayor Griffin informed Council that he would like to push for more communication between the Board of Supervisors and the School Board. He would propose all three boards meet in a central location 2-3 times a year.

Councilman Patton asked about changing the time of the November 19<sup>th</sup> meeting. Council agreed to change the meeting time to 7:30 so all members could be present.

Councilman Patton makes a motion, seconded by Councilman LeMay, and unanimously carried, to adjourn to November 19th, 2015 at 7:30 pm.

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**William R. Griffin, Mayor**

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**Kayla W. Cox, Town Manager**