

# TOWN OF FLOYD

138 Wilson Street

Floyd, VA 24091

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## SIGN/CONDITIONAL USE PERMIT APPLICATION

APPLICATION FOR: \_\_\_\_\_ SIGN

\_\_\_\_\_ Sign Conditional Use Permit

Landowner: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

Agent (if applicable) \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Fax: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY INFORMATION:

Location of Property: \_\_\_\_\_

Legal Record of Property: Deed Book Number \_\_\_\_\_ Page Number \_\_\_\_\_

Tax Parcel Number(s) \_\_\_\_\_

### SIGN (If applying for sign permit, complete the following.)

Zoning Classification \_\_\_\_\_

Desired Sign Size \_\_\_\_\_

Desired Location \_\_\_\_\_

\_\_\_\_\_

**SIGN CONDITIONAL USE PERMIT (If applying for sign conditional use permit, complete the following.)**

Zoning Classification \_\_\_\_\_

Conditional Use Desired \_\_\_\_\_

I am requesting a Conditional Use Permit to allow:

\_\_\_\_\_  
\_\_\_\_\_

**Please check off the information you have submitted for a Conditional Use Permit:**

\_\_\_\_\_ Application Form

\_\_\_\_\_ List of adjoining property owners with their addresses and tax parcel numbers

\_\_\_\_\_ Map or Sketch of Property with the following: Property boundaries including adjacent properties, existing zoning, land use and structures, proposed structures and/or signs.

\_\_\_\_\_ Appropriate Fee

\_\_\_\_\_ Sign Fee \$ \_\_\_\_\_

\_\_\_\_\_ Conditional Use Permit Fee \$ \_\_\_\_\_

\_\_\_\_\_ Annual Renewal Fee \$ \_\_\_\_\_ & conditions (to be attached)

I certify that the information supplied on this application and any attachments is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the Town of Floyd and State of Virginia to enter the above property for the purposes of processing and reviewing the above application.

I understand that Conditions may be placed on my property in regards to the above-mentioned use/activity. I also understand that Conditional Use Permit may be revoked and/or additional Conditional Use Permits required should questions regarding conformity arise.

Signature of Landowner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Tenant(s): \_\_\_\_\_ Date: \_\_\_\_\_

.....  
This request was approved / disapproved by a vote of the Floyd Town Council or by the Town of Floyd Zoning Administrator on \_\_\_\_\_.

Any Conditions attached shall be considered requirements of the above request.

\_\_\_\_\_  
Kayla Cox, Zoning Administrator

\_\_\_\_\_  
Date