

**FLOYD TOWN COUNCIL MEETING  
W. SKIP BISHOP JR., TOWN HALL**

**April 4, 2019**

**6:30 P.M.**

**MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the April 4, 2019 meeting of the Floyd Town Council to order.

**ROLL CALL** – Vice Mayor Patton, Councilman Turner, Councilman LeMay, Councilman Bond, Mayor Griffin, Town Attorney Shortt, Town Manager Cox and Town Clerk Holfield were present.

**PLEDGE OF ALLEGIANCE-**

Vice Mayor Patton led those present in the Pledge of Allegiance.

**CITIZENS COMMENTS-**

None

**CONSENT CALENDAR-**

**A. March 7<sup>th</sup> and March 21<sup>st</sup> minutes-** Council reviewed the minutes provided.

Councilman Turner makes a motion, seconded by Vice Mayor Patton, to approve the March 7, 2019 and March 21, 2019 minutes.

Vice Mayor Patton-aye

Councilman Turner-aye

Councilman LeMay-aye

Councilman Bond-aye

Mayor Griffin-aye

**PRESENTATION-**

**A. Floyd County Historical Society**

Ms. Rebecca Weeks was not present at the meeting

**B. Healthy Floyd**

Ms. Meredith Dean with Healthy Floyd outlined the programs offered by Healthy Floyd. She stated that the Floyd Moves program is now offered in three of the elementary schools. The program partners with Lighting Light Studio, Studio 221, Blue Ridge Motion and Premier Championship Sports to offer activities such as yoga, mindfulness, parkour and tumbling.

Healthy Floyd also offers Walk a Mile with Healthy Floyd, a program designed to get middle age people up and moving recently several special needs and home schoolers have also stated attending the program regularly. The program has now grown and expanded to include Fridays at the June Bug Center. Another program offered at the June Bug Center by Healthy Floyd is

Toddler Time. A program designed to give small children time to interact and play. Currently there are six to seven kids attending the class. Ms. Dean noted that it would be great to have additional funding to purchase supplies for the toddler time program.

This year Healthy Floyd has partnered with the Livestock and County Fair and will be hosting a Floyd K5 during the event in September. Along with the 5K, Healthy Floyd will host the Health and Wellness tent at the event.

Ms. Dean continued by stating that Healthy Floyd's produce deliveries, lessons and tastings consume a large part of their budget each year. Last year, Healthy Floyd spent around \$2,000 on the 10-week preschool produce delivery program. This allowed each preschooler to take home three pieces of produce every other week for 10 weeks. Their goal would be to increase the produce amount to four items. Ms. Dean shared kale chips and fruit infused water with Council members.

Council thanked Ms. Dean for coming to the meeting.

Sheriff Brian Craig was present at the meeting and asked Council if they had any concerns or comments for him. Councilman Paul LeMay thanked Sheriff Craig for continuing to keep pedestrians off the streets on busy nights. Sheriff Craig stated that the addition of Lineberry Park has been a tremendous help. Councilman Patton asked Sheriff Craig, "how much of his budget does the Town contribute, and what the Town money goes to fund?"

Sheriff Craig stated that his annual budget is \$2.1 million and the town contributes \$43,500, which is used to supply an officer. He noted that most calls are in Town due to court three times a week, finger prints and an officer patrolling in or through the Town. Officers are continually running in town compared to in the County.

Councilman Patton asked what impact it would have if Council was not able to contribute the funding. Sheriff Craig stated that if the County did not pick up the funding then an officer would lose his or her job. Councilman Patton asked what happened to the bike patrol. Sheriff Craig noted that it became difficult to patrol Town on busy nights on bikes. It seemed like a good idea at first but now on busy nights, officers patrol Town on foot. Mayor Griffin noted that if an officer loses a job, wouldn't that affect the whole the County. Sheriff Craig noted that the sheriff's office now has three officers per shift. However, if there are mental health takes, DUI cases, etc. these cases can pull an officer away from patrol for several hours. Having extra officers for back up is a plus. The County has approved two more road positions of the four requested and the Town has funded one position since Shannon Zeman was Sheriff.

Sheriff Craig would hope that he could discuss concerns Council may have before any funding would be eliminated. He noted that he is very grateful for the position the Town supplies and that manpower for Floyd has always been an issue. Right now, the moral at the Sheriff's office is good and with the incentive packages and pay raises, officers are staying and turnover to other localities is down. He stated the State Police are always willing to lend a hand with speed control throughout town when needed.

Mayor Griffith stated that he appreciates what Sheriff Craig is doing for Floyd.

#### **TOWN MANAGER'S REPORT-**

Town Manager Cox reported on the sidewalk project. She noted that the transfer request through VDOT was sent to Richmond on March 25. The next step will be for VDOT to revise Appendix A and give the Town authorization to award and execute the contract.

The New River Valley Regional Commission sent out a call for projects email. If there are any projects that Council would like the Commission to look at for next year's budget let Town Manager Cox know. The Regional Commission will receive ARC money to help supplement projects. The Commission would help in the planning of VDOT project but would not pay for improvements.

Town Manager Cox stated that six skunks, six possums, one raccoon, and one ground hog had been trapped during this contract with the wildlife removal company.

Town Manager Cox received a donation letter from FCHS Skills USA Competition. The group of students is looking for a donation so seven students can attend the State conference and compete. The group is looking to raise \$3,000. No action was taken

Water leak repairs on Wilson Street have been set for Monday April 8<sup>th</sup> starting at 5pm and the PSA plans to have the repair complete by 6am on Tuesday morning. The PSA will notify all affected customers and the road will be closed on Monday night.

Town Manger Cox noted that Blue Ridge Cafe has paid all their past due real estate and personal property taxes paid. Outstanding meals tax forms have been submitted and a conditional business license has been issued. The first payment of eight on the outstanding meals tax balance is due on April 20<sup>th</sup>.

Town Manager Cox shared a draft layout and concept for the Town Map. The map is being created using a Virginia Tourism Corporation Marketing grant.

Town Manager Cox updated Council on the trail lights. She noted that a ballast had went back in one of the lights along the trail and part is on backorder, the electrical company hopes to have it in soon.

The town public works staff finished installing the mulch on the new playground today. The Floyd County Girls Scouts has purchased ADA swings for the playground, and they have a group planning to come one afternoon in April to help with some landscaping in the park as a service day. Councilman LeMay says he has heard nothing by positive feedback about the playground and asked when the park committee will meet again to be begin planning their next project. Town Manager Cox will reach out to members to set up a meeting in May. Councilman LeMay suggested adding Vice Mayor Patton to the committee in the absence of Councilwoman Bingham.

#### **ITEMS FOR DISCUSSION-**

##### **A. Dylan Locke, Floyd Small Town Summer**

Mr. Dylan Locke reported that this will be the start of the 3<sup>rd</sup> Small Town Summer series. He feels like everything is coming along quite well and he hopes to roll out the headliners and movies over the next few weeks. The 1<sup>st</sup> event of the season will be on June 6<sup>th</sup> and continue every other Thursday night through the end of August.

Mr. Locke shared a tee shirt design with Council members and asked Council their thoughts regarding the sell of t-shirts. T-shirts would not only be a way to generate some revenue for the event but also a way to promote the event. He stated that 100 shirts would cost around \$1,200 dollars.

Mr. Locke suggested a local artist competition for artwork for t-shirt designs if council did not like the design submitted at tonight's meeting. It was consensus of Council members to use the design Mr. Locke submitted to Council and hold an artwork design competition for next years (4<sup>th</sup> annual) event.

Councilman Bond makes a motion, seconded by Councilman LeMay, to approve the purchase of 125 t-shirts not to exceed \$1,500 using the artwork submitted at tonight's meeting. If the t-shirts prove to be a success, next year's t-shirt design will be open for local artist to submit their artwork design.

Vice Mayor Patton-aye

Councilman Turner-aye

Councilman LeMay-aye

Councilman Bond-aye

Mayor Griffin-aye

Mr. Locke will attend the first Town Council meeting May to discuss the event budget and the three-year contract with Mr. Locke for organizing the event. Mr. Locke stated that he is working to create a better rain policy for event. He hopes to have the terms together in the coming weeks.

**OTHER BUSINESS-**

Vice Mayor Patton stated that we would like more time to speak with organizations requesting donations. We are being scrutinized about the amount of money that we contribute in donations and we need a better understanding of where these organizations are getting their money from.

Vice Mayor Patton had the following questions about Ms. Dean’s presentation. She stated that Healthy Floyd is offering more sessions a June Bug, who is paying for that? Are the sessions open to everyone, how much do they cost? If there are part time employees, who pays the employees salary? She stated that last year there was not enough money, why and how much more do they need? Vice Mayor Patton stated Council should be able to look at their finances.

Town Manager Cox stated that Town policy states that if an organization is requesting more than \$1,000, the organization must submit their financial statements. Up until this point these financials were included in Council members packets. However, Town Manager Cox was unclear if the financials would be subject to a Freedom of Information request, so Ms. Cox stopped including them. Town Attorney Shortt stated that it is fine for the financial information to be included in the packets. Vice Mayor Patton stated that he would like to see the financial information before the meetings if the organization is presenting.

Vice Mayor Patton asked if Town Manager Cox has any feedback on the burnt trailer. Town Manager Cox stated that she had not had a chance to follow up.

Vice Mayor Patton asked if staff had sent notice to the businesses that had not filed for their 2019 business licenses and what will be the follow up if they don’t comply. Town Manager Cox stated an updated list will be provided to Council members at the next meeting. Clerk Holfield stated that about 25% of the businesses on the previous list have contacted the Town office or filed for their 2019 business license.

**CLOSED SESSION-**

Vice Mayor Patton makes a motion, seconded by Councilman LeMay, to go into closed session under Section 2.2-3711, Paragraph A. Section 8, Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

- Vice Mayor Patton—aye
- Councilman Turner—aye
- Vice Mayor LeMay—aye
- Councilman Bond—aye
- Mayor Griffin—aye

Vice Mayor Patton makes a motion, seconded by Councilman Bond, and unanimously carried, it was resolved to come out of closed session.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Vice Mayor LeMay—aye  
Councilman Bond—aye  
Mayor Griffin—aye

**CERTIFICATION RESOLUTION**

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. in accordance with Section 2.2-3711, Paragraph A.8 of the Virginia Freedom of Information Act; WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member’s knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Vice Mayor LeMay—aye  
Councilman Bond—aye  
Mayor Griffin—aye

This Certification Resolution was adopted.

**ADJOURNMENT-**

Councilman LeMay makes a motion, seconded by Vice Mayor Patton, and unanimously carried, to adjourn until April 18, 2019 at 6:30 pm at the Floyd Town Hall.

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**William R. Griffin, Mayor**

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**Katie Holfield, Town Clerk**