

**FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL**

June 6, 2019

6:30 P.M.

MINUTES

MEETING CALL TO ORDER – Mayor Griffin called the June 6, 2019 meeting of the Floyd Town Council to order.

ROLL CALL – Vice Mayor Patton, Councilman Turner, Councilman LeMay (entered the meeting during Other Business), Councilman Bond, Mayor Griffin, Town Attorney Shortt, Town Manager Cox and Town Clerk Holfield were present.

PLEDGE OF ALLEGIANCE-

Vice Mayor Patton led those present in the Pledge of Allegiance.

PUBLIC HEARING ON FY2019-2020 BUDGET

Mayor Griffin read the notice of publication for the FY2019-2020 budget.

LEGAL NOTICE ORDER OF PUBLICATION

THE FLOYD TOWN COUNCIL will hold a Public Hearing Thursday, June 6, 2019 at 5:30 p.m. in the W. Skip Bishop, Jr. Town Hall on the proposed budget for FY2019-2020. Copies of the proposed FY2019-2020 budget are available for public inspection at the Town of Floyd Office, 138 Wilson Street, Floyd, VA, and Monday through Friday, 8:00 a.m. to 4:30 p.m.

Income:	<u>\$633,000.00</u>
Total Income:	\$633,000.00
Expenses:	
--Administrative Budget	\$395,175.00
--Public Works	\$ 62,250.00
--General Corporation Expense	<u>\$175,575.00</u>
Total Expenses:	\$633,000.00

Kayla W. Cox, Town Manager

The regular meeting of the Floyd Town Council will immediately follow the Public Hearing on the proposed 2019-2020 budget at the W. Skip Bishop, Jr. Town Hall, 134 Wilson Street, Floyd, VA.

Mayor Griffin opened the floor for public comments on the FY2019-2020 Budget, being no public comments. The following motion was made to close the Public Hearing.

Vice Mayor Patton made a motion, seconded by Councilman Bond to close the Public Hearing on the FY2019-2020 Budget.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman LeMay-absent
Councilman Bond-aye
Mayor Griffin-aye

CITIZENS COMMENTS-

Mr. Paul Lacoste, event director of Tour de Floyd, stated that the Tour de Floyd event was a huge success this year with 118 registration. This has been the largest number of participants to date. Mr. Lacoste presented the Floyd County Volunteer Rescue Squad with a check for \$4,500. Next years event will be held on May 16th and will be the 13th year for the event.

Mr. David Whitaker stated that there is a problem on the weekends with signs that do not fall in the guidelines of the sign ordinance. Officials from the Town need to address the problem but being the weekend, no one is in the office to tell about the signs and he is having to wait and report the problem to Kayla on Mondays. Who should I talk to about the problem on the weekend to get the signs in compliance? Just want to bring that to the Town Councils attention.

CONSENT CALENDAR-

A. May 2nd and May 16th minutes- Council reviewed the minutes provided.

Vice Mayor Patton makes a motion, seconded by Councilman Turner, to approve the May 2, 2019 and May 16, 2019 minutes.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman LeMay-absent
Councilman Bond-aye
Mayor Griffin-aye

ITEMS FOR DISCUSSION-

A. Certificates of Deposit Accounts

Town Manager Cox summarized the sheet in members packets that detailed the penalties associated with removing and reinvested the CDs funds.

Town Manager Cox stated that this week the Town received authorization to award the sidewalk project. She noted that there may be times throughout the construction process were additional funds will be needed for cash flow. She stated that she had spoken with a representative at Skyline National Bank about a revolving loan, however after looking at the

certificates of deposits it would make more sense to cash out a couple of the CDs to use them as cash flow then reinvest them once the project is complete. Mayor Griffin state the it is great that Town Manager Cox has looked ahead in the process and recommended that Council also have a Line of Credit if it is needed throughout the project. Council continued by discussing the reimbursement process with VDOT.

On a motion by Vice Mayor Patton, seconded by Councilman Turner to open a line of credit with Skyline National Bank for the TEA-21 Sidewalk Project construction.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman LeMay-absent
Councilman Bond-aye
Mayor Griffin-aye

B. FY2019-2020 Budget

On a motion by Vice Mayor Patton, seconded by Councilman Turner to adopt the FY2019-2020 Budget as advertised.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman LeMay-absent
Councilman Bond-aye
Mayor Griffin-absent

C. July 4th Meeting Date

Council members discussed the July 4th Town Council meeting, noting that the meeting falls on a holiday. There were concerns about cancelling the meeting because there may be documents for the TEA-21 sidewalk project that need to be signed. Town Manager Cox state the Governor has given July 4th and July 5th off for the Forth of July holiday. She stated that this will alter the trash collection service for that week. The changes in services will be published in the Floyd Press. Members will discuss the meeting date change at the next council meeting on the 20th.

TOWN MANAGER'S REPORT-

Town Manager Cox shared that we have received authorization to award the TEA-21 sidewalk project as mentioned earlier in the meeting. Town Manager Cox has already received the Land Use permits for Mr. Paul Brown at VDOT and she will be working with the low bidder of the project and Draper Aden to get a pre bid meeting scheduled.

Town Manager Cox shared a copy of the new Town Maps with Council Members. Town Manager Cox has been working to deliver the maps door to door to businesses. She has received a lot of positive feedback about the maps. A large dibond version of the map had been installed in the parking lot beside The Station.

Town Manager Cox received an email from Mr. Jane Cunduff with proofs of the tree signs that will be places along the trail. Town Manager Cox stated that she will have an update on the Library Story book trail soon.

Vice Mayor Patton had mentioned grant training that will be hosted in Roanoke on June 20th and June 21st for \$455. Town Manager Cox stated that staff had not planned to attend due to the high cost and because the training on June 21st conflicts with FOIA training hosted at the County Administrative Office.

Vice Mayor Patton asked if Town Manager Cox know anyone who had attended the training in the past? It seems like a small amount of money for training that could be of large value to the Town. Could staff split training that week and one attend the FOIA training and one attend the grant training? Seems like we hear of more and more grant opportunities for localities, we should be pursuing them too. Town Manager Cox stated that Ms. Fran Weddle from the Sheriff's office attended grant training, but Town Manager Cox was unsure if this was the same training. She went on to state that in the past the Regional Commission has led us in grants with large pots of money and Town staff has completed the smaller grants in house. Town Manager Cox mentioned the grants for the fire station, playground, Old Church Gallery, Floyd Center for the Arts and the most recent grant from Virginia Tourism Corporation to create the Town Map.

Councilmember Turner suggested finding grant training though another program that might cost less. Some grant training is geared toward specific sectors of government or nonprofits. Town Manager Cox will look into some additional options for grant training.

PRESENTATION-

A. Proclamation of Honor-Ms. Amanda Hollandsworth

Mayor Griffin read the proclamation of honor for Ms. Amanda Hollandsworth and presented her with a framed photo of the Town of Floyd. Mayor Griffin praised Ms. Hollandsworth for her golf accomplishments while completing her undergrad and Masters at Virginia Tech. It is special for a member of community to compete at the U.S. Women's Open Championship.

OTHER BUSINESS-

Councilman LeMay enters the meeting.

Vice Mayor Patton stated that this week the PSA staff was on Wilson Street flushing hydrants. He asked if it is not protocol to let Town residents know if there is water problem that will affect their water for more than an hour. Councilman Turner noted that a notice was placed in the Floyd Press. He stated that they are still working out the obstacles on the notification system. There are still a lot of residents who have not signed up for the notification system. If there is a water main break the PSA staff has been going door to door to notify the residents.

Vice Mayor Patton asked if any of the Council Members plan to attend the memorial service for Sam Moore on Saturday. The service is at 3pm on Saturday at the Hotel Floyd. Mayor Griffin stated that he will speaking at the service.

Town Attorney Shortt thanked all the Council members for attending his father's visitation.

Councilman Turner told Council members that it is nice to see all the kids in the park enjoying the playground. Mayor Griffin stated that the Small Town Summer events for tonight have been moved to Floyd County High School because of the weather.

CLOSED SESSION-

None

ADJOURNMENT-

Mayor Griffin makes a motion, seconded by Councilman Turner, and unanimously carried, to adjourn until June 20, 2019 at 6:30 pm at the Floyd Town Hall.

William R. Griffin, Mayor

Katie Holfield, Town Clerk