

**FLOYD TOWN COUNCIL MEETING  
W. SKIP BISHOP JR., TOWN HALL  
December 19, 2019  
6:30 P.M.  
MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the December 19, 2019 meeting of the Floyd Town Council to order.

**ROLL CALL** – Vice Mayor Patton (entered the meeting during the recognition for Mr. Paul Lacoste), Councilman Turner, Councilman LeMay, Councilman Bond, Mayor Griffin, Town Attorney Shortt, Town Manager Cox and Clerk Holfield were present.

**PLEDGE OF ALLEGIANCE-**

Councilman LeMay led those present in the Pledge of Allegiance.

**CITIZENS COMMENTS-**

No citizens comments were heard.

**PRESENTATION**

**A. Recognition of Mr. Paul Lacoste**

Mayor Griffin read the proclamation in recognition of Mr. Paul Lacoste.

Mr. Lacoste stated that it is an honor to be presented with this recognition. He continued by stating that he couldn't have organized the Tour De Floyd ride over the last years without the help of his family. His wife Jean makes over 800 cookies each year for the event and his children help with the ride stops along the route.

Mr. Lacoste noted the has received approval from the park service for next year's ride and registration will be open on January 1<sup>st</sup>.

**ITEMS FOR DISCUSSION-**

**A. Financials**

Council members took a moment to review the monthly financials. Town Manager Cox stated that we are right on target with the budget. FY19-20 budgeted projects progress is list on the financial coversheet. Town Manager Cox noted the RFP's on the Town Hall renovation were received last week. Mayor Griffin and Vice Mayor Patton stated that they are willing to review the RFP's and report back to Town Council.

Vice Mayor Patton asked if it was normal for the decreased amount in lodging for the month of November. It was noted that looking at the previous year's lodging amounts the decrease is normal.

**B. USDA Rural Development Grant**

Town Manager Cox noted that Town Council had talked about the USDA Rural Development Grant back in October. As part of the grant requirements Town Council must hold a notice of intent and public hearing for the grant. Town Manager Cox has created an advertisement for the public hearing and stated that the notice must be advertised in the Floyd Press 2 weeks prior to the public hearing. It was consensus for Council to wait until the January 2<sup>nd</sup> meeting to set the public hearing.

**C. Warren G. Lineberry Park Use Policy**

Mayor Griffin noted the all the comments on the park documents from the last meeting lined up pretty closely. Councilman Turner suggested that staff begin creating a draft park use policy using the comments from the document. Council members will begin reviewing it at the next meeting.

**TOWN MANAGER’S REPORT-**

Town Manager Cox stated that she received a quote from Draper Aden on the for the work at the corner of Howell Alley and East Oxford Street. The quote of \$4000 would include the survey work as well as the updated engineering plans.

On a motion by Vice Mayor Patton, seconded by Councilman Bond and unanimously passed, to proceed with the \$4000 quote from Draper Aden and Associates for the survey and engineering work at Howell Alley and East Main Street.

Vice Mayor Patton-aye  
Councilman Turner-aye  
Councilman LeMay-aye  
Councilman Bond-aye  
Mayor Griffin-aye

Town Manager Cox stated that at the last meeting Council appointed Mr. Mike Maslaney to the Board of Zoning Appeals. Mr. Maslaney has questioned if he could serve on the Zoning Board of Appeals as well as the Planning Commission. She noted that Town Attorney Shortt has researched the State Code (Section 15.2-2308) and determined that Mr. Maslaney can serve on both Zoning Board of Appeals and the Town of Floyd Planning Commission.

Town Manager Cox noted that she did receive one letter of interest from Mr. David Whitaker to fill one of the remaining Zoning Board of Appeals seats. However, State Code Section 15.2-2308A. states that “Members of the board shall hold no other public office in the locality except that one may be a member of the local planning commission.” Since Mr. Whitaker has been elected to Town Council, he is not able to serve on the Zoning Board of Appeals.

Earlier today, Town Manager Cox received a letter from Mr. John McEnhill, Executive Director of the Floyd County Chamber of Commerce. The letter states that bylaws of the Chamber were recently changed to create an ex-officio board seat for a representative from the Town of Floyd that is either a member of the Town Council or a member of the town staff. This seat was created to foster a stronger relationship between the chamber and the local government. It was consensus of Council members to table discussion on the appointment until the January 2<sup>nd</sup> Town Council meeting.

Town Manager Cox reminded Council members of the VML events that will be held in January and February. Vice Mayor suggested that Council members attend that new elected officials' event as a group, "It's a great bonding experience and would offer some great information for all of us." No action was taken.

Town Manager Cox stated that the Town Office will be closed next Tuesday, December 24<sup>th</sup> and Wednesday, December 25<sup>th</sup> for Christmas. There will be no curbside pick up on Tuesday. Normal services will resume on Thursday.

**OTHER BUSINESS-**

Councilman Turner stated that he is not sure when the Town will receive another trustee. The trustee program is limited at this time and with his retirement he has still asked that the Town be included in the program. Vice Mayor Patton commended Councilman Turner for this service with the program through the years and made the following motion.

Vice Mayor Patton made a motion, seconded by Councilman LeMay and unanimously passed, to express sincere gratitude to Deputy Turner for the efforts he has made to our Town in his tenure with the Floyd County Sheriff's office.

Vice Mayor Patton-aye  
Councilman Turner-aye  
Councilman LeMay-aye  
Councilman Bond-aye  
Mayor Griffin-aye

Mayor Griffin noted that in his time as Mayor he has only had to say goodbye to three Council members and that is something to be proud of, we (council) get along great and Paul, you have contributed greatly to that. We are going to miss you. Mayor Griffin continued by reading a proclamation in honor of Councilman LeMay.

Councilman LeMay noted that he doesn't want to go, he will continue to be a community advocate and come to meetings. He voiced concerns about the fact that only 1/3 of Town residents voted in the last election and stated that more residents need to get involved and get out and vote. He closed by thanking the Council members and stated that it has been great working with all of them.

Vice Mayor Patton updated Council members on the Staff/Town Council Christmas Party and stated that he is still working to confirm a date, it will be January 13<sup>th</sup>, 20<sup>th</sup> or 27<sup>th</sup>.

**CLOSED SESSION-**

None

**ADJOURNMENT-**

Councilman LeMay makes a motion, seconded by Councilman Bond, and unanimously carried, to adjourn until January 2, 2020 at the W. Skip Bishop Town Hall.

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**William R. Griffin, Mayor**

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**Katie Holfield, Town Clerk**