

**FLOYD TOWN COUNCIL MEETING
W. SKIP BISHOP JR., TOWN HALL
August 5, 2021
5:30 P.M.
MINUTES**

MEETING CALL TO ORDER – Mayor Griffin called the August 5, 2021, meeting of the Floyd Town Council to order.

ROLL CALL –Councilman Turner, Councilman Whitaker, Councilman Bond, Mayor Griffin, Town Attorney Murrell, and Town Manager Cox were present. Vice Mayor Patton was present via Zoom. Town Clerk Holfield was absent.

MOMENT OF SILENT PRAYER-
Mayor Griffin called for a moment of silent prayer.

PLEDGE OF ALLEGIANCE-
Councilman Whitaker led those present in the Pledge of Allegiance.

PUBLIC COMMENT-
None

PUBLIC HEARING-
A. FY22 Budget Amendment ARPA Funds-
Mayor Griffin read the notice of proposed FY2021-2022 Budget.

**LEGAL NOTICE ORDER OF PUBLICATION
PUBLIC HEARING – FY22 BUDGET AMENDMENT ARPA FUNDS**

A public hearing will be held on Thursday, August 5, 2021, at 5:30 p.m., in the W. Skip Bishop Town Hall, 134 Wilson Street, to receive and appropriate funding from the Fiscal Recovery Funds awarded by the United States through the American Rescue Plan Act (ARPA). These funds are intended to provide government entities support in their response to the impacts of COVID-19.

REVENUES

Current Budgeted Revenues	\$915,000
American Rescue Plan Act (ARPA) Revenues	<u>\$452,358</u>
Proposed Amended Revenues	\$1,367,358

EXPENDITURES

Current Budgeted Expenditures	\$915,000
American Rescue Plan Act (ARPA) Expenditures	<u>\$452,358</u>
Proposed Amended Expenditures	\$1,367,358

Half of the funding, \$226,179, has been received and the remaining funding is expected to be received in June 2022. Additionally, the Town of Floyd proposes to amend the FY 2021-2022 Adopted Budget through the appropriation of ARPA funding allowable due to revenue loss, water and sewer infrastructure and other eligible expense categories. The manner in which the current FY 2021-2022 Adopted Budget will be amended as a result of such additional ARPA funding has not been determined and will be based on recommendations received at the public hearing and recommendations made by senior staff and the finance committee to be included in a report to be delivered to Town Council in August 2021.

Kayla W. Cox, Town Manager

The regular meeting of the Floyd Town Council will immediately follow the Public Hearing.

Mayor Griffin opened the floor for public comment on the FY22 Budget Amendment ARPA Funds, being no public comment, the following motion was made.

Councilman Whitaker makes a motion, seconded by Councilman Turner, to close the public hearing on FY22 Budget Amendment ARPA Funds.

Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Vice Mayor Patton-aye
Mayor Griffin-aye

Councilman Turner makes a motion, seconded by Councilman Bond, to amend the FY21-22 budget as required to receive the American Rescue Plan Act (ARPA) funds in the amount of \$452,358.00.

Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Vice Mayor Patton-aye
Mayor Griffin-aye

CONSENT CALENDAR-

A. July 1st and July 15th minutes- Council reviewed the minutes provided in their packets.

Councilman Whitaker makes a motion, seconded by Councilman Bond, to approve the July 1, 2021, and July 15, 2021, minutes as amended.

Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Vice Mayor Patton-aye
Mayor Griffin-aye

PRESENTATION-

- A. Proclamation to Honor Floyd County Angels Ministries, dba Angels in the Attic**
Presentation tabled to a future meeting.

ITEMS FOR DISCUSSION-

- A. Subdivision Ordinance Revision and Minor Updates to Zoning Ordinance Tax Order-New River Valley Regional Commission**

Vice Mayor Patton makes a motion, seconded by Councilman Turner, to approve the task order with the New River Valley Regional Commission on the subdivision ordinance revisions and minor updates to the zoning in the amount of \$6,000.00.

Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Vice Mayor Patton-aye
Mayor Griffin-aye

- B. Friends of Floyd, LLC Parcel of Record**

Town Manager Cox explained that council members had approved the parcel of record for Friends of Floyd about a year ago however some right of way changes have been made to the plat and it has been resubmitted to Town Council for approval.

On a motion by Councilman Whitaker, seconded by Councilman Turner, and passed, it was resolved to approve the proposed right of way revisions to the parcel of record submitted by Friends of Floyd, LLC.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Mayor Griffin-aye

- C. Conditional Use Request-Boddie Noell Enterprises, Inc.-Setting of Public Hearing Date**

Town Manager Cox stated that she has received an application for Conditional Use Permit for signage at Hardee's. The company is working on facade changes and updating the signage at the location.

On a motion by Vice Mayor Patton, seconded by Councilman Bond, and passed, authorize Town Manager Cox to advertise for a Joint Public Hearing with the Town of Floyd Planning Commission on the Conditional Use Permit for Boddie Noell Enterprises, Inc. for Thursday, September 2, 2021, at 5:30pm in W. Skip Bishop Town Hall.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Mayor Griffin-aye

D. Tourism Development Council-Chamber Appointment

Town Manager Cox stated that the Chamber of Commerce has recommended that Town Council appoint Mrs. Karin Grosshans as the Chamber of Commerce representative on the Tourism Development Council.

On a motion by Councilman Turner, seconded by Councilman Whitaker, and unanimously carried, it was resolved to appoint Mrs. Karin Grosshans as the Chamber of Commerce representative on the Tourism Development Council to serve a two-year term, subject to the approval of the Floyd County Board Supervisors.

- Vice Mayor Patton-aye
- Councilman Turner-aye
- Councilman Whitaker-aye
- Councilman Bond-aye
- Mayor Griffin-aye

Town Manager Cox stated that an ad was placed in the Floyd Press seeking interested citizens who would like to serve as a representative on the Tourism Development Council. We did not receive any letters of interest and the County has decided to hold off on seeking additional interest until the new Tourism Director is hired and then put out a new ad. Town Manager Cox noted that the new tourism director is set to stated on August 16th.

TOWN MANAGER’S REPORT-

Town Manager Cox stated that she received a road name request from the Board of Supervisors because there are now three residential houses on private driveway. The request is for the driveway across from Harvest Moon, the driveway begins in the Town and a portion of the houses are located in the Town. It was consensus of Town council members to approve the proposed road name, Clementine LN NW.

Town Manager Cox stated that there is a new state mandate out that requires any jurisdiction with two voting precincts, such as the County Courthouse district and the Town of Floyd, to have separate voting locations. The state mandate would go into effect for the November 2021 election, however, Mrs. Amy Ingram, the Floyd County Voter Registrar, was able to file a wavier with the Department of Elections and asked that we be exempt from the mandate until Fall of 2022. For future elections, beginning Fall of 2022, there will need to a second polling location in place for the Town of Floyd. Mrs. Ingram is looking towards have the polling location at Floyd County High School just located in a sperate location from the Courthouse district. With these changes will come additional expense, therefore, Mrs. Ingram has asked that the Town consider allocating funding for the elections in the FY22-23 budget next year. The additional cost would be around \$9,000-\$10,000 to buy a ballot scanner, electronic polling stations, etc... No action was take on the matter.

Council members discussed options for credit cards through the local banks in Town. Town Manager Cox stated that Skyline National Bank is still using a third-party provider for credit card services.

On a motion by Councilman Bond, seconded by Councilman Turner, and passed, to authorize Town Manager Cox to entered into a credit card agreement with either Skyline National Bank or Atlantic Union Bank and a maximum credit line limit of \$15,000.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Mayor Griffin-aye

Town Manager Cox stated that she had spoken with a representative from Skyline National Bank about investing the ARPA funds to receive that best return on the funds by placing the funds in a money market account.

On a motion by Councilman Bond, seconded by Councilman Whitaker, and passed, to authorize Town Manager Cox to proceed with documentation for the creation of a money market account with Skyline National Bank.

Vice Mayor Patton-aye
Councilman Turner-aye
Councilman Whitaker-aye
Councilman Bond-aye
Mayor Griffin-aye

Town Manager Cox noted the Dodge truck used by the public works staff is in the shop and she is waiting to hear back on the repair costs.

OTHER BUSINESS-

Vice Mayor Patton asked for some additional clarification pertaining to the election precinct changes.

CLOSED SESSION-

Councilman Bond makes a motion, seconded by Councilman Whitaker, to go into closed session for discussion of Town owned property under Section 2.2-3711, Paragraph A. Section 3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Vice Mayor Patton-aye
Councilman Turner—aye
Councilman Whitaker—aye
Councilman Bond—aye
Mayor Griffin—aye

Councilman Bond makes a motion, seconded by Councilman Whitaker, and unanimously carried; it was resolved to come out of closed session.

Vice Mayor Patton-aye
Councilman Turner—aye
Councilman Whitaker—aye
Councilman Bond—aye
Mayor Griffin—aye

CERTIFICATION RESOLUTION

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discussion of pay rates for staff under personnel Section 2.2-3711, Paragraph A. Section 3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively with Section 2.2-3711, Paragraph A.3 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Vice Mayor Patton-aye
Councilman Turner—aye
Councilman Whitaker—aye
Councilman Bond—aye
Mayor Griffin—aye

This Certification Resolution was adopted.

ADJOURNMENT-

Councilman Whitaker makes a motion, seconded by Councilman Bond, and unanimously carried, to adjourn until July 19, 2021, at 5:30 pm at the Floyd Town Hall.

Will Griffin, Mayor

Katie Holfield, Town Clerk