

**FLOYD TOWN COUNCIL MEETING  
W. SKIP BISHOP JR., TOWN HALL  
December 2, 2021  
5:30 P.M.  
MINUTES**

**MEETING CALL TO ORDER** – Mayor Griffin called the December 2, 2021, meeting of the Floyd Town Council to order.

**ROLL CALL** –Vice-Mayor Patton, Councilman Turner, Councilman Whitaker, Councilman Bond, Mayor Griffin, Town Attorney Murrell, and Town Manager Cox were present.

**MOMENT OF SILENT PRAYER-**

Mayor Griffin called for a moment of silent prayer.

**PLEDGE OF ALLEGIANCE-**

Councilman Turner led those present in the Pledge of Allegiance.

**PUBLIC COMMENT-**

There were no citizens comments.

**CONSENT CALENDAR-**

- A. October 7<sup>th</sup>, October 21<sup>st</sup>, October 26<sup>th</sup>, November 4<sup>th</sup>, November 18<sup>th</sup> and November 22<sup>nd</sup> minutes-** Council reviewed the minutes provided in their packets by Town Manager Cox.

Councilman Whitaker makes a motion, seconded by Councilman Bond, to approve the October 7<sup>th</sup> minutes as presented.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Bond makes a motion, seconded by Councilman Turner, to approve the October 21<sup>st</sup> minutes as presented.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Turner makes a motion, seconded by Councilman Bond, to approve the October 26<sup>th</sup> minutes as proposed.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—abstain  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Whitaker makes a motion, seconded by Councilman Turner, to approve the November 4<sup>th</sup> minutes as recorded.

Vice-Mayor Patton—abstain  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Vice-Mayor Patton makes a motion, seconded by Councilman Bond, to approve the November 18<sup>th</sup> minutes as presented.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Bond makes a motion, seconded by Vice-Mayor Patton, to approve the November 22<sup>nd</sup> minutes as presented.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—abstain  
Councilman Bond—aye  
Mayor Griffin—aye

## **ITEMS FOR DISCUSSION-**

### **A. Town Hall Project Update**

Town Manager Cox provided an update on the Town Hall renovation project. The pre-bid meeting was held on November 23<sup>rd</sup> in which we had 7 contractors attend. Town Manager Cox also updated Council that Mr. Mike Maslaney has agreed to help out as the Project Manager on this project until a new Town Manager can get up to speed. Town Manager Cox also asked the Council if they had a preference on where to hold their meetings in 2022 during the construction. It was the consensus of the Council to wait until the reorganization meeting and the time for construction to formally choose a meeting location. Town Manager Cox presented the Council with a need for formal approval to allow the Town Manager & Mr. Mike Maslaney to make minor changes to the project manual that would result in cost savings to the project.

Vice-Mayor Patton makes a motion, seconded by Councilman Whitaker, that changes up to 2% of the total project budget can be made by Mr. Mike Maslaney and the Town Manager.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Vice-Mayor Patton asked if we should employ Mr. Maslaney or have a contract with him for liability purposes. Mayor Griffin stated he would follow up with Mr. Maslaney regarding this.

Councilman Whitaker stated he had been asked by a few people about the cost of the project. He explained he had replied to those constituents that the Council agreed to an allocation of funds to fix the ADA, restrooms, and connection of the buildings. Mayor Griffin stated we are using \$250,000 from saved funds and approximately \$200,000 from American Rescue Plan Act (ARPA) allotted to the Town.

**OTHER BUSINESS-**

Vice-Mayor Patton indicated he would like Council to consider doing their annual treat for staff in the way of a \$50 certificate to Food Lion. Vice-Mayor Patton stated he would also like to add in Jim Shortt, Janet Murrell, Katie Holfield and Teresa Conner.

Vice-Mayor Patton makes a motion, seconded by Councilman Whitaker, to give staff a \$50 gift certificate to Food Lion.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Turner noted that Hardees lights do look considerably dimmer. Town Manager Cox stated that they have not completed the zoning information, but the company was going to temporarily point the fixtures downward to reduce the glare.

Mayor Griffin announced that Ms. Kayla Cox has agreed to stay tentatively until the end of March, with the understanding that she would be able leave once someone is hired.

**CLOSED SESSION-**

Vice-Mayor Patton makes a motion, seconded by Councilman Turner, to go into closed session for discussion of performance, duties, salaries, and hiring of Town Office Staff under Section 2.2-3711, Paragraph A. Section 1. Discussion, consideration, or interviews of prospective candidates for

employment, assignment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Vice-Mayor Patton makes a motion, seconded by Councilman Bond, and unanimously carried; it was resolved to come out of closed session.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

#### **CERTIFICATION RESOLUTION**

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discussion of pay rates for staff under personnel Section 2.2-3711, Paragraph A. Section 1, Discussion, consideration, or interviews of prospective candidates for employment, assignment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body with Section 2.2-3711, Paragraph A.3 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

This Certification Resolution was adopted.

Councilman Bond makes a motion, seconded by Councilman Whitaker, to authorize Town Manager Cox to advertise the Town Manager and an Assistant Town Manager position.

Vice-Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—aye  
Councilman Bond—aye  
Mayor Griffin—aye

Councilman Whitaker exits the meeting.

Vice-Mayor Patton makes a motion, seconded by Councilman Turner, to go into closed session for consultation with legal counsel regarding suit by Mr. David Whitaker under Section 2.2-3711, Paragraph A. Section 7, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

Vice Mayor Patton-aye  
Councilman Turner—aye  
Councilman Whitaker—absent  
Councilman Bond—aye  
Mayor Griffin—aye

Vice-Mayor Patton makes a motion, seconded by Councilman Bond, and unanimously carried; it was resolved to come out of closed session.

Vice Mayor Patton-aye  
Councilman Turner—aye  
Councilman Whitaker—absent  
Councilman Bond—aye  
Mayor Griffin—aye

#### **CERTIFICATION RESOLUTION**

WHEREAS, this Council convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discussion suit by Mr. David Whitaker under consultation with legal counsel under Section 2.2-3711, Paragraph A. Section 7, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body with Section 2.2-3711, Paragraph A.3 of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to

which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Vice Mayor Patton—aye  
Councilman Turner—aye  
Councilman Whitaker—absent  
Councilman Bond—aye  
Mayor Griffin—aye

This Certification Resolution was adopted.

**ADJOURNMENT-**

Vice-Mayor Patton makes a motion, seconded by Councilman Turner, and carried, to adjourn until December 16, 2021, at 5:30 pm at the W. Skip Bishop Town Hall.

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**Will Griffin, Mayor**

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**Kayla Cox, Town Manager**