TOWN OF FLOYD
PO Box 27, FLOYD, VA 24091
203 E Oxford St., Floyd (Physical Address)
540-745-2565 540-745-6073 - fax

TRANSIENT OCCUPANCY TAX FORM
DUE 20TH OF EACH MONTH

REPORT FOR THE MONTH OF _____, 20_____

BUSINESS NAME _____

Principal Owner or Agent: _____Phone #_____

Federal Tax ID Number: _____Email:_____

PHYSICAL LOCATION _____

MAILING
ADDRESS _____
PO BOX/STREET CITY STATE ZIP CODE

1. GROSS RENTAL RECEIPTS FOR MONTH	**$_____**
A. Less: Lodging receipts collected by 3rd party (must attach documentation)	**$_____**
2. Line 1 less 1-A	$_____
3. TRANSIENT LODGING TAX (5% of Line 2)	**$ _____**
4. Less Discount 10% of line 3 (if paid by the 20th of month)	$ _____
5. Unpaid Balance from Previous Months	$ _____
6. TOTAL TRANSIENT LODGING TAX DUE	**$ _____**
7. 10% Penalty for late payment (10% of Line 5 - $10 minimum)	$ _____
8. 10% Interest per Annum (0.00833 X # of months late X sum of lines 6 & 7)	$ _____
9. TOTAL AMOUNT DUE	$ _____

Report and payment due on or before the 20th day of the month following the month during which the tax was collected. Checks or money orders should be made payable to **the Town of Floyd,** and may be mailed to PO Box 27, Floyd, VA 24091-0027. Payments made in person should be taken to 203 E. Oxford St., Floyd, VA 24091

IF PAID AFTER DUE DATE, A PENALTY OF 10% OF THE TAX AND INTEREST AT THE RATE OF 10% PER ANNUM WILL BE COMPUTED UPON THE TAX AND PENALTY FROM THE DATE SUCH WERE DUE AND PAYABLE.

I hereby certify, under penalty of perjury, that I have examined the contents and information contained in this report and that it is true, correct, and complete based on my personal knowledge and belief.

_____ _____
DATE SIGNATURE

FOR TOWN USE ONLY: DATE RECEIVED_____BY_____
Rev. 3/2023